



- a. The subject property boundaries, dimensions and size;
  - b. Location, dimensions and height of all existing and proposed structures;
  - c. Location of building accesses;
  - d. Proposed setbacks;
  - e. Proposed phasing;
  - f. Proposed landscaping;
  - g. Location and dimensions of vehicle and pedestrian access points and circulation routes;
  - h. The location of all proposed on-site parking including provisions for handicap parking;
  - i. Any easements;
  - j. The location of any proposed outdoor lights;
  - k. Any other proposed site improvements.
2. Preliminary grading, erosion control and stormwater plan if applicable.
  3. Map indicating the subject property location and all properties within 300 feet of the subject site;
  4. Preliminary plans for all public improvements if proposed or required (sewer, water, roads, utilities, etc.);
  5. If the applicant is not the legal owner a signed authorization from the legal owner is required;
  6. The names and addresses of all property owners within 300 feet of the project;
  7. Written narrative description of uses, types of structures proposed, hours of operation, abutting properties, proposed access, frequency of deliveries, construction schedule, and how the proposed use complies with the criteria established by CEMC 17.80.050;
  8. Required Fee: \$525.00 plus \$100.00 Public Notice Posting plus \$75.00 Mailing/Newspaper Ad/Notification Charge as may be required pursuant to CEMC 17.100.110.

**AUTHORIZATION:**

The undersigned hereby certifies that this application has been made with the consent of the lawful property owner(s) and that all information submitted with this application is complete and correct. False statements, errors, and/or omissions may be sufficient for denial of the request. The applicant also agrees to reimburse the city for all expenses associated with reviewing the application. This application gives consent to the City to enter the properties listed above for the purposes of inspecting and verifying information presented in this application.

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Signature

Date