

City of Cle Elum
Regular City Council Meeting
May 10, 2016

Call to Order - Roll Call of Membership

The meeting was called to order by Mayor Jay McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Arthur Scott, Lindsey Ozbolt, Steven Harper and Ken Ratliff. Other members present were City Administrator Robert Omans, City Attorney Alexandra Kenyon and City Clerk Kathi Swanson. Ron Spears, Jodi Larsen and Mickey Holz were absent. *A motion was made by Kenneth Ratliff and seconded by Lindsey Ozbolt to excuse the three absent members. Motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Arthur Scott and seconded by Lindsey Ozbolt to approve the agenda as presented. Motion carried unanimously.

Announcements - Appointments, Awards and Recognition

- None

Consent Agenda

A motion was made by Lindsey Ozbolt and seconded by Steven Harper to approve the Consent Agenda as presented, which includes the meeting minutes of the April 26, 2016 Regular City Council Meeting; Voucher and check numbered 37284 in the amount of \$152.40; and vouchers and checks numbered 037285 through 037325 in the amount of \$78,577.67; and payroll vouchers in the amount of \$103,620.99. Motion carried unanimously.

Officer Reports

City Administrator Robert Omans:

- Reported Kathi Swanson had attended a WCIA full board meeting on May 4, 2016. The City is required to attend three of the four annual board meetings.
- Reported he contacted the county's Public Works Department and confirmed the City of Cle Elum has \$35,000.00 to retro-fit the downtown bathrooms. The City now needs to develop a project manual and go out for bids.

Building Official Robert Omans:

- No report

Network Administrator Robert Omans:

- Reported the City's website is essentially done and is in line with the web-site expert who should be completing the transition within the next two weeks. Omans expects a fully operational new web-site by June 1.

Public Works Director Robert Omans on behalf of Jim Leonhard (who was excused):

- Reported all sprinklers and laterals have been installed at Wye Park. When parts arrive, the crew will tap the main, install a meter and double-check valve, then tie it all together. Parts should arrive by the end of the week.
- Reported the Cemetery and all parks water meters have been turned on for the summer season.
- Reported the crew fixed one service line leak and one main line leak, two broken hose bibs in the p-patch, three sprinkler heads in the parks, installed a new water service

and meter, downsized a 3" meter to a 1-1/2" at the owner's request, swept all the hills, clean both public bathrooms every Monday, Wednesday and Friday; and cut and trim the City's four parks on Thursday afternoons and Fridays.

- RepOlied plans to start pot hole patching the middle of next week or the following week.
- Reminded the Council that the Annual City Spring Clean-up is May 17th through the nod, and the burn dump will be open.

Police Report - Robert Omans on behalf of Kirk Bland (who was excused):

- Reported the Police Department has responded to 432 calls of service from 04-01-16 to 05-10-16. Of those calls, there were 5 custodial arrests (booked into jail), 21 non-custody criminal arrests, and 17 infractions. The Cle Elum Police Department has responded to 1308 calls for service so far this year, a number that was not reached last year until 05-20-15.

- Reported officers are attending CIT (Critical Incident Training) which addresses handling and recognizing persons with mental health issues. The 8-hour class was sponsored by the Washington State Criminal Justice Training Center and held at CWU. This course is mandated for all officers to attend by the end of 2017; therefore, officers that were not able to make this month's training will be scheduled to attend this class elsewhere in the near future.

- Reported an officer is currently in Spokane for a 3-day class titled "Street Crimes Seminar",

- Reported an officer recently completed the Draeger refresher training (DUI-BAC machine Certification). All officers have been qualified for the biannual firearms qualification.

- Reported that officers have been working short-handed due to officers attending the aforementioned training courses, vacation coverage, sick leave coverage, and court appearance responsibilities.

- Reported the Records Manager has had approximately 46 concealed pistol license applications/renewals and approximately 22 pistol transfers so far this year and these high numbers are setting a record pace for the total amount of CPL applications and transfers for CEPD. (Bland noted in his report these applications and transfers are very time consuming and it should also be noted that the City does not get compensated for the pistol transfers and that the State has mandated that we do).

- Reported that the interviews for the part-time Office Records Tech position will be starting on May 12 and the department hopes to have the position filled soon.

Fire Department Report:

- Reported 19 total calls during the month of April: 2 car accidents, 2 mutual aid structure fires with District #7 and IS EMS calls. The total calls year to date is 124.

- Reported conducting a Live Fire Training Burn at 704 Stuart View Drive scheduled for Saturday May 28th. The Asbestos Abatement and the training and permit application paperwork have all been completed. Everything meets the NFPA Standard 1403 so the Fire Department will get full State credit for the training event.

- Reported the 115th Annual Firefighters Ball was held on Saturday, April 30th and was a success. He publicly thanked Mayor McGowan for his participation.

- Reported the Fire Department is adding all CPR-in-progress calls to the Automatic Aid Agreement with Fire District #7, meaning any CPR call in either

protection area will be automatically responded to by both departments. CPR-in-progress is a very labor intensive situation and a joint response is appropriate.

- Reported the EMT Class will be finished prior to the next City Council meeting. The EMT classes that are taught at the Cle Elum Fire Station and in the lower County produce exceptional EMTs each year. The Kittitas County EMS Division holds all of its EMT students to a high standard. Before they can test for a National Certification, they must pass a test that has been created by the Kittitas County EMS Division. This testing is extremely difficult. The EMT classes that come from our County have been nationally recognized for their high academic scoring for many years. Chief Campbell publicly thanked them for their dedication and their service to our community.

Veolia - Tom Hastings:

- Reported Veolia is working on the final punch list for the 3rd Filter bed; servicing the generator and getting ready for high flow season.
- Reported the river level is up; therefore ground water is up, which causes an increase in the sewer data.
- Recommended the City enforce existing ordinances requiring roof drains and the removal of sump pumps from City Sewers. *Arthur Scali asked what the urgency of this action would be and Hasting replied that by not taking action, the Wastewater Plant is wasting energy.*
- Reported 23.763 million gallons of flow at the Water Treatment Plant and 25.143 million gallons of flow at the Wastewater Plant in April.

Citizen Comments on Non-agenda Items

Julie Palmer - 812 East First: Voiced her concerns regarding the trucks speeding through the east end of town, using their jake brakes; school buses are going 40 miles per hour. The speeding is out of hand and nothing seems to be getting done to stop the speeders. She requested a police officer patrol the area more frequently and stated additional 25 M.P.H. signs should be posted. *Mayor McGowan stated he would see that a permanent sign will be placed on the east end of town.*

Kelli Connor - 8511 Teanaway Road: Reminded the public and the council to sign the petition to put the Upper County Port District on the ballot; the deadline is May 26th. Commented she does not like the new branding slogan the Chamber has designed for Cle Elum, suggesting something other than "This is how we do Cle Elum".

Public Hearings

None

Public Appearances

None

Unfinished Business

None

New Business

a. MOU - Recreational Interlocal Agreement: Mayor McGowan: Mayor McGowan described the recent meeting between the Coal Mines Trail Commission, South Cle Blum, Roslyn, Cle Elum, Suncadia, Parks and Recreation, Kittitas County, the Nature Conservancy and others, to discuss the formulation of an Upper County Trail System Plan. The implementation of a Memorandum of Understanding would provide better opportunities to obtain grant moneys for the purpose of creating, enhancing and maintaining the Upper County Trail Plan. *A motion was made by Stevell Harper all*

*seconded by Kenneth Ratliff to direct the Mayor to enter into the creation of a MOU for a Recreational Interlocal Agreement to formulate **and** maintain an Upper County Trail Plan for the purpose of obtaining grants for operations and maintenance of the Upper County Trail System. Motion carried.*

b. Contract Renewal- Prosecuting Attorney: Rob Omans presented the contract renewal for Tony Swartz for prosecution services. Mr. Swartz was signed into a service contract with the City of Cle Elum in December 2014 and has done an exceptional job. Mr. Swartz has not asked for any additional compensation in the new contract for 2016. The City Attorney has reviewed the contract and made some necessary corrections. Steven Harper asked if there are statistics on the services provided by Mr. Swartz; if not, Harper would like to see these statistics in the future to quantify the work being done. *A motion **was** made by Steven Harper and seconded by Kenneth Ratliff to approve the Mayor to sign the contract for Tony Swartz for prosecution services. Motion carried.*

c. New City Lodging Tax Application Form: Steven Harper informed the Council that the Hotel/Motel Committee met and reviewed Kittitas County's Application for Lodging Tax Funds to help create a City-based Application. Harper and Jodi Larsen worked to create the new City Lodging Tax Application, and asked for approval of the council for its use. Any applicant must meet state requirements in asking for approval for distribution of funds. Lindsey Ozbolt stated she likes the overall idea and substance of the application but would like the form to be abundantly clear that this form is for City of Cle Elum applicants only; suggesting the City logo and/or watermark is placed on each page. *A motion **was** made by Steven Harper and seconded by Kenneth Ratliff to adopt the City of Cle Elum Lodging Tax Fund application to include a watermark and City Logo clearly defined on the front page. Motion carried.* Lindsey Ozbolt asked if deadlines have been set. Steven Harper replied no deadlines are set and the committee does not want deadlines reflected in the applications. Harper stated this form will define cross promotion within the community roughly defined as Roslyn, South Cle Elum and Cle Elum; but will not exclude events that will cross promote within the full County; however, applicants from the Upper County will be given priority. Harper will distribute the new form to any applicants who have recently applied for funding using the old form.

Ordinances and Resolutions

a. Ordinance #1450 - Amendment to Fee Schedule: Robert Omans presented Ordinance #1450; amending Ordinance #1421, stating the purpose of the amendment is to correct a clerical error related to the cost of photocopies and to add additional options for photocopying sizes. Changes to the Ordinance will become effective on May 16, 2016. Arthur Scott asked if the City of Cle Elum is trying to compete with the private sector. Lindsey Ozbolt responded that the charges to the public are for City documents only. *A motion **was** made by Kenneth Ratliff and seconded by Lindsey Ozbolt to approve Ordinance No. 1450, amending Ordinance No. 1421 and the community development rates, fees and charges set forth therein. Motion carried.* The City Staff and Attorney will ensure that all dates are correct within the document.

Committee Reports

None

• Council Members Comments & Concerns

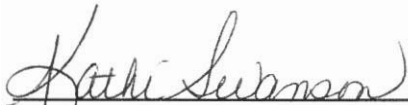
- Council agreed to continue with the monthly study sessions and set the next study session for June 14, 2016 at 6:00 p.m.

- Steven Harper conilllenled onlthe complaint regarding the D.O.T signage for the ongoing 1-90 construction work, saying signage is helpful but only to those who are conscientious of laws. D.O.T. is encouraging bad behavior and asked the Mayor to direct the Police department to patrol the area better and issue citations in the areas where the speeding is taking place the most. Arthur Scott commented since the problem is being caused by the D.O. T., the State Patrol should be the entity to patrol those affected areas. Kermeth Ratliff stated it is a reasonable request to expect the State Patrol to respond to issues caused by the extra traffic due to the State construction project. Harper also encouraged the Mayor to direct the police to issue more tickets.

- Steven Harper asked to be excused from the June 28, 2016 Council meeting as he will be out of town.

MOTION TO ADJOURN

*A motion **was** made by Arthur Scott and seconded by Lindsey Ozbolt to **adjourn** the meeting at 7:55 pm. Motion carried unanimously. The next regular scheduled meeting is Tuesday May 24, 2016 at 7:00 p.m.*


_____ Attest


_____ Mayor