

City of Cle Elum
Regular City Council Meeting
June 14, 2016

Call to Order - Roll Call of Membership

The meeting was called to order by Mayor Jay McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Arthur Scoll, Lindsey Ozbolt, Ron Spears, Steven Harper, Mickey Holz and Ken Ratliff. Other members present were City Administrator Robert Omans, City Allomey Alexandra Kenyon and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

*A motion was made by Lindsey Ozbolt **and** seconded by Arthur Scott to approve the meeting agenda **with** the following amendments/additions:*

Add to **New** Business:

- b. Water Usage Efficiency Goal Setting
- c. Lodging Tax Application - Fire Works Lodging Tax Application
- d. Lodging Tax Application - Pioneer Queen Lodging Tax Application

Add to Committee Reports:

- a. Committee Report Update from Public Service and Safety Committee

Motion carried unanimously.

Announcements - Appointments, Awards and Recognition

- Mayor McGowan announced Tom Hastings is leaving Veolia to take another job. Mayor McGowan thanked Hastings for all the good work he has done for the City of Cle Elum and Veolia and congratulated him on his new position.

Consent Agenda

*A Motion was made by Steven Harper **and** seconded by Lindsey Ozbolt to approve the Consent Agenda as presented, which includes the minutes of the May 24, 2016 Regular City Council Meeting; voucher allid check llumbered 037367 in the amount of \$6,142.02 for McClure allid Sons Pay Estimate 6 approved at the May 24, 2016 Regular Council meeting; vouchers **and** checks llumbered 037368 through 037427 ill the amount of \$145,594.65; **and** payroll vouchers in the amount of \$106,077.34. Motion carried unanimously.*

Officer Reports

City Administrator Robert Omans:

- Reported holding a pre-bid meeting at the Airport for the Apron Construction. Only one contractor attended the meeting; however Omans stated he expects about four contractors to submit bids. The bid opening will be held on June 16, 2016 at 2:00 p.m. The City should know by mid-July if 100% of the grant will be funded.

- Reported working with the Downtown Association and Encompass to apply for a stormwater planning and design grant.

Building Official Robert Omans:

- Reported he is working on the adoption of the new Building Code. Omans will attend an open public hearing with the Planning Commission on June 21, 2016. The Planning Commission's recommendations for the new code will be brought to the Regular City Council during a closed public hearing scheduled for the regular Council meeting on June 28, 2016.

Network Administrator Robert Omans:

- Reported fiber is being run in to most of the City buildings. The Police Department and City Hall are the only buildings that have not been completed due to permit issues with Puget Sound Energy. Omans has been working with the Kittitas County IT Department to determine what kind of networking architecture will be best to suit the City's needs.

Public Works Director Jim Leonhard:

- Reported the chip seal preparations are complete. The chip sealing is tentatively scheduled for June nnd or June 23'd, depending on the weather. The City crew will place signs and notify residents to park their cars as far away as possible to avoid damage.

- Reported the new, larger logo has been placed on the Kiwanis monument at Safeway, completing the Kiwanis Monument Project.

- Reported the Rotary sponsored basketball court project is nearly complete. The court was poured on June 9th and will take 25 to 30 days to cure, after which the lines will be painted. The black fencing around the Skate Park will be put up to complete the project.

Ken RatlifJthanked Jim Leonhard and Eric Terrell for all the work they are doing on the basketball court project.

Police Report - Sgt. Kirk Bland:

- No Report (Cle Elum Ist Half Police Activity Summary was provided to the Council for their information).

Fire Department Report - Chief Dave Campbell:

- No Report by the Fire Chief. *Mayor McGowan reported attending an all day "Tabletop" Fire Exercise at the Senior Center on June 3rd. The purpose of the exercise is to assist the communities in developing an emergency Fire Plan for Kittitas County.*

Veolia - Tom Hastings:

- Reported 29 million gallons of flow at the Wastewater Plant, some of which is ground water due to heavier rains.

- Reported 31 million gallons of flow at the Water Treatment Plant

- Reported the third filter bed is now operational

Citizen Comments on Non-agenda Items

Kelli Connor - 8511 Teanaway Road: Re-stated her concerns that Kittitas County Lodging Tax money is being spent on bowling alleys, fairgrounds and the armory in Ellensburg when more of the money should be allocated to the citizens of Upper Kittitas County. Connor stated she asked Commissioner Paul Jewell why Lodging Tax money is being focused in Ellensburg; his response was "the Lodging Tax Committee has done enough for the Upper County." Connor stated the "heads in beds" and tourists travelling over 50 miles is not a good practice to determine where Hotel/Motel money is allocated because people will drive back home in the same day if they are coming that distance to attend an event. Kittitas County also tried to "extort" \$1,400.00 for the use of the Coke stage for the Pioneer Days celebration; however, the cost was reduced to \$450.00 for four days. Coke donated the stage to the entire County and Connor believes there should be no charge for uses in the Upper County. Connor encouraged someone from the City Council to contact Kittitas County to ask that there be no charge for the use of the Coke Stage. Connor reiterated the reason she is pro Port District is because the funds collected in Upper County will be spent to enhance events for the people in the Upper County area.

Public Hearings

None

Public Appearances

- a. James Canterbury and Dean Morgan - Retail Marijuana - CANCELLED
- b. Ron Spears asked for discussion on retail marijuana. Attorney Alexandra Kenyon proposed providing the Council with a memo regarding the legislative changes to the Marijuana laws, effective 07/01/16. The council can discuss the issue after they have read the memo. Ron Spears proposed the discussion under New Business during the second meeting in July. Steven Harper suggested reviewing the information during the first meeting in July. Council agreed to the first meeting in July.

Unfinished Business

None

New Business

A. Upcoming Events: Pioneer Days, 2 Bicycle Races: Rob Omans

1. Pioneer Days: Robert Omans presented the application for the Pioneer Days Celebration to the Council. The event is scheduled for July 2nd, 3rd and 4th. Steven Harper noted there was no signed Hold Harmless agreement included with the application. Omans stated he will obtain the document prior to the event. *A motion was made by Steven Harper and seconded by Mickey Holz to approve the application for the Pioneer Days event pending agreement to traffic control security and a signed Hold Harmless Agreement. Ken Ratliff asked how the process differed from the past, as the City Council has never reviewed these applications before. Lindsey Ozbolt stated her appreciation that these applications are now brought before the council and clarified that the application is to hold an event, not to ask for funds. Ozbolt also stated the importance of having the City Council reviewing the applications due to the events tax. Ratliff noted he is concerned that too much bureaucratic burden will tend to discourage applications. Ozbolt noted that staff is doing a good job by bringing the applications before council. Omans informed the Council the purpose of obtaining Event applications is to keep the Council informed of events taking place in the community.*

Hearings further discussed, the motion carried unanimously.

2. Gran Fondo Ellensburg: Robert Omans presented the application for the Gran Fondo Bicycle Ride, which starts in Ellensburg and passes through Cle Elum on Third Street. Mickey Holz asked if the group has insurance; Omans responded the group will have to provide the City with a Certificate of insurance and a Hold Harmless agreement. *A motion was made by Steven Harper to approve the application for the Gran Fondo Bicycle Ride with the condition that the group provides a Certificate of Insurance and a satisfactory Hold Harmless Agreement. Lindsey Ozbolt seconded the motion for discussion. Ken Ratliff asked if there is a criterion these events must follow for approval. Ozbolt noted the dates of the event are June 11th and 12th of 2016, the weekend prior to the council meeting. Steven Harper withdrew his motion.*

3. Suncadia Multisport Summer Festival: Robert Omans presented the application for a 2-mile cycle tour to the Council. The event will take place on Friday, July 29th. The application was deemed complete and included maps and a Certificate of Liability Insurance. *A motion was made by Steven Harper and seconded by Kenneth Ratliff to approve the application for the Suncadia Multisport Summer Festival as presented. Motion carried unanimously.*

B. Water Usage Efficiency Goal Setting - Jim Leonhard: Leonhard informed the Council that Usage Efficiency Goals were set in 2010. The Department of Health has required the reestablishment of goals to increase water supply and reduce distribution system leakages. The report is due by July 1, 2016. The following 5 goals were chosen to implement this year:

1. Send water savings tips to the City's customers in the annual water quality report.
2. Implement conservation rate structures.
3. Educate customers to identify and repair leaks in and around their homes.
4. Place water saving educational material on the City's website.
5. Address Distribution System Leakages. The City strives to minimize leakage each year. All services are required to be metered by January 2017. The City has all but 2 meters installed and will comply with the requirement by installing those meters by January 2017. The City has set the goal of less than 10% leakage within the following 3 years. Currently the Distribution System Leakage is 20%.

A motion was made by Steven Harper and seconded by Ron Spears to approve the 5 goals verbally presented by staff. Ron Spears commented the customers are extremely grateful when staff contacts them when they have a leak or excessive use. Arthur Scott asked how the City's losses compare with most cities. Jim Leonhard responded Cle Elum's losses are fairly high; however hydrant usage is not considered accountable. Hearing no further discussion, the motion carried unanimously. Howard Hamilton of Veolia added that some of the losses were administrative issues and there are a lot of uses that there is no control over. Some cities are at 50% distribution system leakage and some cities are at 3%, which could be due to the age of the system. Leonhard added that the City of Cle Elum has come a long way in reducing their leakage losses. *Mayor McGowan asked what Veolia's plans are for the replacement of Tom Hastings. Hamilton informed the Council that Veolia will be posting the position opening and has brought in another person for a similar system for the interim. Until the replacement is found, operators will monitor the system through remote computers and there is 24-hour access to help information.*

C. Cle Elum Lodging Tax Application for Fireworks - Steven Harper: Harper informed Council the total amount budgeted from Hotel/Motel funds is \$3,500.00. The Lodging Tax Committee has made a unanimous recommendation of \$2,500.00 for Fireworks. *A motion was made by Ron Spears to allocate the entire 3,500.00 of Hotel/Motel funding to pay for Fireworks. There was no second.* Harper stated some Hotel/Motel money should be earmarked for other events; if the entire amount is given out for fireworks, it creates expectancy for future years. Traditionally, \$2,500.00 is allocated to Fireworks. Other outside organizations have pledged funding, as well. *A motion was made by Ron Spears and seconded by Steven Harper to allocate \$2,500.00 of Hotel/Motel funds for the Pioneer Days Fireworks. Motion carried unanimously.*

D. Pioneer Queen - Steven Harper: Harper informed Council that there are no adopted policies for the allocation for Hotel/Motel funds. The Lodging Tax Committee has the liberty to fund everything; however, applicants are encouraged not to apply for awards for food. The Lodging Tax Committee recommends funding the decorations for the Pioneer Queen Event in the amount of \$400.00. Lindsey Ozbolt asked how decorations apply towards tourism. Harper replied that the decorations facilitate the character of the event and will lead to more people coming to Cle Elum. *A motion was*

made by Ron Spears and seconded by Ken Ratliff to approve the allocation of \$400.00 in Hotell Motel funds to the Pioneer Queen decorations. Motion carried unanimously.

Ordinances and Resolutions

None

Committee Reports

- Councilman Ratliff, Public Safety Committee, reported he has made the initial contact with the Washington State Department of Transportation regarding the completion of the Oakes Street interchange.

Council Members Comments & Concerns

- Mayor McGowan read the letter of resignation submitted by Arthur Scott. Scott's resignation from the City Council will be effective July 26, 2016. Scott told the council he would be available to continue until he moves out of the area if a replacement cannot be found by July 26th.

- Steven Harper, Law and Justice Committee meets on the third Wednesday of every month. The Youth Services Sub-Committee is focusing on funding for the prevention of crime and deterioration of society, specifically mental illness.

- Steven Harper voiced his concerns that flaggers working on the Noel Communications fiber project are smoking while holding signs. Harper's concerns are that smoking makes it difficult for the flagger to hold the sign and the second-hand smoke is inhaled by passing drivers. Harper would like to see the issue addressed by City Staff.

MOTION TO ADJOURN

A motion was made by Lindsey Ozbolt and seconded by Steven Harper to adjourn the meeting at 8:01 pm. Motion carried unanimously. The next regular scheduled meeting is Tuesday June 28, 2016 at 7:00 p.m.



Attest



Mayor