

City of Cle Elum
Regular City Council Meeting
October 25, 2016

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor Jay McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Tom Hastings, Burt Okitsu, Ron Spears, Steven Harper, Mickey Holz and Christine Simpson. Ken Ratliff was absent and excused. Other members present were City Attorney Alexandra Kenyon and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Ron Spears and seconded by Mickey Holz to approve the agenda as presented. Motion carried unanimously.

Announcements – Appointments, Awards and Recognition

- a. Mayor McGowan announced the Parks and Recreation Group will be meeting in the Cle Elum City Council Room at 3:00 pm on Wednesday 10/26/16.
- b. Mayor McGowan and Council discussed the appointment of the Mayor Pro Tempore and agreed to make the appointment at the next meeting, when all Council members are in attendance. The Mayor directed Staff to add to the 11-08-16 agenda.

Consent Agenda

A motion was made by Steven Harper and seconded by Burt Okitsu to approve the Consent Agenda as amended by the spelling correction of William LaRue from William Hanson in the meeting minutes of the October 11, 2016 Regular City Council Meeting; vouchers and checks numbered 37807 for Joseph F. Quinn and 37808 for WesTech Engineering totaling \$18,255.16 for the Third Voucher Run; vouchers and checks numbered 37809 through 37846 totaling 203,742.85 for the October 25, 2016 voucher run. Tom Hastings questioned the Finance Auditing Committee to verify the vouchers have been reviewed and signed off on. Harper and Holtz stated they had reviewed and approved the vouchers. Motion carried unanimously.

Officer Reports

Code Enforcement Report: Jay McGowan:

- Reported the issues with the sidewalk paver wall in front of the Bridgeman Building in the 400 Block of East First has been resolved.
- Reported the temporary illegal fruit stand on the Pat Deneen property in the 300 block of West First has been removed.
- Reported the staff is working with the property owner in the Cul-de-sac on Broadway Street to resolve the code violations with regard to the junk being collected at that location.
- Reported the illegal Sattler signs in the 700 block of East First will be addressed and resolved soon.

City Administration – Robert Omans:

- No Report

Building Official – Robert Omans:

- No Report.

Network Administrator: Robert Omans:

- No Report

Public Works Director – Jim Leonhard:

- No Report

Police Report – Chief Scott Ferguson:

- No Report

Fire Department Report – Dave Campbell:

- No Report

Citizen Comments on Non-agenda Items

None

Public Appearances**Amy McGuffin – Director of Tourism - Kittitas County Chamber of Commerce:**

- Provided copies of the quarterly reports to the council members.
- Reported the September hits on the discovercleelum.com web site showed 2900 new users, 1095 returning users, as well as a total of 6,537 page views. The website is averaging about 4700 page views per month.

- Reported advertizing primarily on Facebook, with additional on-line ads purchased from W.S.D.O.T. McGuffin noted the W.S.D.O.T ad spot is the third top referral site.

- Reported the top five cities are Seattle, Spokane, Roslyn, Tacoma and South Hill (Puyallup area).

- Reported the top page views are Attractions, Home Page, Dining and the Photo Contest.

- Asked the lodging tax committee to contact her regarding the 2017 applications. *Steven Harper advised Ms. McGuffin that he will coordinate a meeting with the committee and Ms. McGuffin.*

- Additional Lodging Tax discussion included:

1. The preference for lodging tax funds is non-profits.

2. Ron Spears commented the workshops have been helpful to the lodging tax committee.

3. Christine Simpson asked for the last 3 to 5 years of documentation for Cle Elum for the growth in funds requested and where the profits and expenses have changed for contracted services with the Chamber.

4. Mickey Holz asked for details about the Chamber's involvement with Halloween and Christmas: *McGuffin responded Boo-Elum is put together by the Downtown Association and the Chamber is in charge of the Christmas in Cle Elum Program.*

5. ***Christine Simpson asked about the deadline for the application schedule.*** *McGuffin responded that there have been some changes from the programs of previous years; however the application process is still open until the first of November; the print deadline for the calendar is about the third week in November. Mickey Holz commented the 2015 Christmas in Cle Elum did not make the Chamber calendar and asked McGuffin to insure the event is on the 2016 calendar.*

Business Requiring Public Hearings

None

Unfinished Business

None

New Business

None

Ordinances and Resolutions

None

Committee Reports

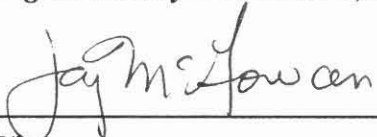
a. Mayor McGowan announced a 24-acre site has been located on the south side of the WYE Park for the proposed Dog Park. Christine Simpson described the site as having two access points and includes easy access to the Coal Mines Trail, John Wayne Trail, downtown Cle Elum and South Cle Elum; and will create a walking circle of approximately 1.2 miles. Further discussion included clarification by Mayor McGowan regarding creating a Master Plan for the Wye Park, which must be in place before further improvements can move forward. Steven Harper commented that the City Council has the power to pass a resolution to direct how the Wye Park will be developed, and encouraged seeking guidance from the Coal Mines Trail Commission and Parks and Recreation. Mickey Holz suggested using the University of Washington during the planning process for the Master Plan.

Council Members Comments & Concerns


- a. Christine Simpson informed the council that she, Burt Okitsu and Tom Hastings have been reading the code book and have recommendations to update many of the ordinances to bring them to consistency. Suggested updates include the ordinance requiring the City Administrator to live in the Cle Elum Roslyn School District, Sign Ordinance, Food Trucks and Vendors. Mayor McGowan agreed that ordinances should be updated, which will involve the Planner and the Planning Commission.
- b. Council members specifically addressed the ordinance that states the City Administrator must live within the Cle Elum Roslyn School District. Harper asked to have the matter referred to staff to review minutes that may have waived the requirement in the past and add as an agenda item to the 11/08/16 meeting.
- c. Tom Hastings reported he had attended an Infrastructure Assistant Coordinating Council sponsored by AWC and recommended having City Staff attend future seminars.
- d. Christine Simpson asked for in-house council training. Steven Harper commented it would have to be added as a line item to the budget. Simpson stated WCIA will provide a free seminar once every three years.

MOTION TO ADJOURN

A motion was made by Mickey Holz and seconded by Ron Spears to adjourn the meeting at 7:50 p.m. Motion carried unanimously. The next regular scheduled meeting is Tuesday November 8, 2016 at 7:00 p.m.



 Mayor



 Attest