

City of Cle Elum
Regular City Council Meeting
January 9, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. Newly elected council members Mickey Holz, Steven Harper and Ron Spears were sworn in to their new terms by the City Clerk. The Pledge of Allegiance was recited. Members present were Mayor Jay McGowan, Tom Hastings, John Glondo, Ron Spears, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Staff present was City Administrator Robert Omans, City Planner Lucy Temple, City Treasurer Robin Newcomb and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

Mayor McGowan informed council that the agenda will be changed at the request of City Planner Lucy Temple due to a procedural process that must be followed. Mayor McGowan also asked council if they would like discussion of the Time Value Investment presentation directly after the presentation rather than under New Business. *A motion was made by Steven Harper and seconded by John Glondo to approve the agenda as amended, pursuant to the comments that will be given by the City Planner and with the understanding that council may take action during the time of public appearance on the Time Value Investment Discussion. Council member Ratliff asked to hear from Lucy Temple. Temple responded there will be no public hearings (8a-b) and the corresponding items under New Business (10d-e) will be struck from the agenda. There may be discussion but no action will be taken for the items under New Business. The motion carried unanimously.*

Announcements – Appointments, Awards and Recognition

Mayor McGowan asked what the wishes of the council are with regard to the position of Mayor Pro-Tempore. Steven Harper nominated Ken Ratliff, seeking discussion. Mickey Holz seconded the nomination. Discussion by Council Member Harper commented that Mayor Pro-Tempore has proved to be a very capable Mayor Pro-Tempore when serving in the absence of Mayor McGowan. Tom Hastings, John Glondo, Ron Spears, Steven Harper, Mickey Holz and Beth Williams voted aye. Ken Ratliff abstained. Ken Ratliff will remain the Mayor Pro-Tempore by a vote of 6-0-1. A motion was made by Steven Harper and seconded by Mickey Holz to cease appointments for Mayor Pro-Tempore. The motion carried unanimously.

Consent Agenda

A motion was made by Steven Harper and seconded by Beth Williams to accept the consent agenda as presented; which included the minutes of the 12/12//17 Regular Council Meeting; the minutes of the 12/29/17 Special Council Meeting; Voucher and Check #39365 in the amount of \$6,800.00 to Department of Labor and Industries; Vouchers and Checks numbered 39366 through 39413 in the amount of \$180,103.22; Claim Voucher for voided check #39414 in the amount of \$.00; Vouchers and Checks numbered 39415 through 39446 in the amount of \$38,928.81 for the final fiscal vendor payments for 2017; Vouchers and Checks numbered 39447 through 39460 in the amount of \$146,661.44; Voucher and Check #39461 in the amount of \$32,761.75 for P. O. W. Final Progress Estimate No. 2 for the Storage Building Roof Replacement; Payroll Vouchers for 12/15/17 in the amount of \$65,519.28; and Payroll Vouchers for 12/31/17 in the amount of \$121,363.50. The motion carried unanimously.

Officer Reports

City Administration – Robert Omans:

- No Report

Building Official – Robert Omans:

- Reported there is a slight leak at the Police Department due to ice damming on the roof. Damages will have to be addressed in the spring.
- Reported the new roof at the Water Treatment Plant has been leaking. The roofer replaced a large section, along with trim, which seems to be good. The roof manufacturer will conduct an inspection in January, weather permitting.

- Reported the city received 65 permits valued at \$2.9 million in 2017. These numbers are in line with 2016, showing growth. Numbers do not include the 8 homes that are being built by D R Horton, as permits were not obtained in 2017.

- Reported D R Horton obtained 2 building permits for foundations for Cle Elum Pines West Phase II.

Network Administrator: Robert Omans:

- Reported he met with the State Library Department regarding a new pilot program for a gigabit library. The Carpenter Memorial Library is in the top 10% of having the technology and internet capability. Jane Agar, Librarian, believes the City is eligible for a federal grant to increase the speed.

- Reported he is working with the Fire Chief to obtain internet at Station 2.

Planner – Lucy Temple

- Reported on progress of the Downtown Revitalization Phase 1 project at Peoh Avenue and First Street, which is expected to have a 60% design review of that intersection within the next several weeks.

- Reported the Short Term Rental ordinances that were on the 01/09/18 agenda will be on 01/23/18 agenda.

- Reported the Subdivision process for the Cle Elum Pines West Phase II project is underway; this is a Type II process, which is administrative only as it comes under the Development Agreement. Although it will not come to council, Temple urged the members to ask her any questions they may have.

- Reported contacting Kittitas County Public works to keep the South Cle Elum Bridge cleared of snow, due to requests from community members. Temple would like to continue talking to Kittitas County regarding a pedestrian crossing over the river on South Cle Elum Way.

- Reported she is working on a FAQ handout and website update for snow removal questions.

- Reported the Planning Commission is working on the Parks and Recreation portion of the Comp Plan process which is currently undergoing a review by RCO.

- Reported HLA has started the Transportation element, which will include traffic data collection.

- Reported an RFP is out for a Housing Element/Housing Need Assessment.

- Explained the Short Term Rental Ordinances will be on the 01/23/18 agenda, but are required to be submitted to the Department of Commerce for a mandatory 60-day review before beginning the public process.

Public Works Director – Robert Omans on behalf of Jim Leonhard:

- Reported the crew plowed on 12/29/17 for the first time of the winter season.

- Reported the crew worked on 12/30/17 to clean up the downtown for the New Year's weekend.

- Reported the crew has been putting down sand and clearing road centers, alleys and drains.

- Reported the crew is working to put away the Christmas lights.

- Mayor McGowan reported, on behalf of Jim Leonhard, that all the roads within the City were sanded at one time for the first time ever.

Police Chief - Scott Ferguson): (absent - excused – no report)

Fire Chief – Ed Mills:

- Reported the Department has elected new officers who will be introduced under New Business.

- Reported 31 total calls for the month of December, including 3 vehicle accidents with injuries, 1 vehicle accident without injury, 2 fires, 7 EMS calls and 14 EMS calls for assistance.

- Reported the Department has 5 members taking new EMT classes in January at Station 51.

- Reported the Department currently has 49 members on the active roll.

- Reported the 2 new rigs have had communication radios installed and both are road ready; however, there is still work to be done before they will be fully in service.

- Reported he has met with his newly elected team and are discussing many new objectives for 2018, including training plans, developing and fine-tuning standard operating procedures and planning for, setting and reviewing pre-fire plans for some of the larger and more challenging buildings in the community.

- Commented he is truly honored to serve the City of Cle Elum in 2018.

Veolia – William LaRue:

- Graphs of the Water Plant Flow, Water Plant Run Time, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for December 2017 were provided to the council in their packets. LaRue reported

annual totals for 2017 include 385.8 million gallons total water treated and produced, 4,536.3 hours of run time at the Water Treatment Plant; 22.45" rainfall and 326.4 million gallons of flow at the Waste Water Treatment Plant.

- Reported the Treatment Plants are prepared for cold weather; the Water Treatment Plant will go to the well fields if necessary.

Citizen Comments on Non-agenda Items

None

Public Appearances

- a. **Time Value Investments – Peter Becker:** Mr. Becker provided a power point presentation outlining the potential increase in interest revenue the City would receive if investments are in Government Bonds rather than Money Market accounts. *A motion was made by Steven Harper and seconded by Ken Ratliff to authorize the Mayor to direct City staff to obtain a proposal for an investment of \$1.5 million and to bring it back to council for approval. The motion carried unanimously.*
- b. **Draft Event Application Discussion for Snowfest 2018 - Eric Kiehn:** Mr. Kiehn presented the application to the council, noting this is a free community event proposed to be held in the WYE Park on 02/17/18 from 1 to 6 p.m. Rotary will cover the insurance as a sponsor or co-sponsor; lights and outhouses have been donated. Sponsorships have been obtained for financing; the city will not be asked for funding. *A motion was made by Ron Spears and seconded by Steven Harper to approve the application pending the receipt of the Hold Harmless Agreement and Proof of Insurance coverage. The motion carried unanimously.*

Business Requiring Public Hearings

None

Unfinished Business

- a. **Time Value Investment – Discussed, motion made and carried under Public Appearances.**
- b. **Yakima River Intake – Final Progress Estimate No. 2 and Project Acceptance:** Robert Omans presented the document to the council, asking for acceptance. *A motion was made by Steven Harper and seconded by Tom Hastings to accept the Final Progress Estimate No. 2 for DJB Construction, LLC for the Yakima River Intake Modifications and to accept the Project as complete. The motion carried unanimously.*
- c. **Storage Building Roof Replacement – Final Progress Estimate No. 2 and Project Acceptance:** Robert Omans presented the document to the council, reporting this Project Estimate requires a \$32,761.75 immediate payment which is net after retainage. *A motion was made by Tom Hastings and seconded by Mickey Holz to approve the Final Progress Estimate No. 2 for the Storage Building Roof Replacement Project. The motion carried unanimously.*

New Business

- a. **Ordinance No. 1488 – Establishing Funds 406 and 413 for Water and Sewer Reserves:** Treasurer Robin Newcomb presented the ordinance to council, noting the Budget Committee had met and agreed separate funds should be established for Water and Sewer Reserves. *A motion was made by Tom Hastings and seconded by Ron Spears to approve Ordinance No. 1488. The motion carried unanimously.*
- b. **Appointment of New Fire Department Officers for 2018 – Ed Mills:** Chief Mills announced he had been re-elected (unchallenged) to the position of Fire Chief; Nate Henderson was elected to the position of 1st Assistant Chief; Casey Orndorff was elected as 2nd Assistant Chief; and incumbent Secretary of the Treasury Jessi Campbell was re-elected (unchallenged) to that position. *A motion was made by Steven Harper and seconded by Tom Hastings to ratify the elected officers and to authorize the mayor to install them in their offices. The motion carried unanimously.*
- c. **Ordinance No. 1489 – Amending the Number of Fire Department members – Ed Mills:** Chief Mills reported the amendment increases the number of fire department personnel from 25 to 30 per 1,000. This will allow the Department to grow as the City grows, and bring the total allowed at this point to 56. *A motion was made by Steven Harper and seconded by Tom Hastings to adopt Ordinance #1489 as presented. The motion carried unanimously.* Discussion of the minimum of 15 firemen resulted in council recommending the Fire Department Oversight Committee review the CEMC and make recommendations regarding the minimum requirements.
- d. **Ordinance No. 1485 – Draft Ordinance for the 2017 Comprehensive Plan Annual Amendment and Zoning Text Amendment – Lucy Temple:** Temple reported the City of Cle Elum has received an application

for annexation of Whispering Pines RV Park into the City Limits. The Petition for Annexation and Zoning Text Amendment will be separated from the Comprehensive Code Amendment. The next step is to send the two separate amendments to the Department of Commerce for their review. No action will be required or requested at this time. Temple encouraged the council to review the proposed amendments and to ask her any questions they may have.

Committee Reports

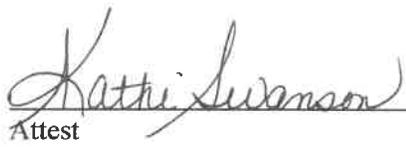
- **Council member Steven Harper:** Reported the Troutwater Fly Shop had submitted an application for Lodging Tax Grant funding for the Yakima River Cleanup held on 11/18/17 in the amount of \$172.94. The Lodging Tax Advisory Committee reviewed the application, determined it was complete and that it qualifies for funding. *A motion was made by Ken Ratliff and seconded by John Glondo to approve the application in the amount of \$172.94. The motion carried unanimously.*
- **Mayor McGowan:** Reported meeting with the Downtown Association; which is working very closely with the City to help implement the Downtown Revitalization and to help fund some of the impacts to the individual businesses.
- **Lucy Temple** reported the Treasurer for the Downtown Association has discovered there are ways for individual businesses to contribute through a B & O tax incentive. The Downtown Association is receiving donations specifically for the Downtown Revitalization through this tax incentive.

Motion to Adjourn

A motion was made by Tom Hastings and seconded by Steven Harper to adjourn. The motion carried unanimously and the meeting adjourned at 8:40 p.m. The next regular scheduled meeting is Tuesday January 23, 2018 at 7:00 p.m.



Mayor



Attest