

City of Cle Elum
Regular City Council Meeting
June 12, 2018

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Tom Hastings, John Glondo, Ron Spears, Steven Harper, Mickey Holz and Beth Williams. Staff present was City Administrator Rob Omans, City Attorney Alexandra Kenyon, City Planner Lucy Temple, and City Treasurer Robin Newcomb. *A motion was made by John Glondo and seconded by Mickey Holz to excuse Ken Ratliff. The motion was carried unanimously.*

Approval of the Meeting Agenda

A request was made by Steven Harper to add council member comments as #13 to the agenda. A motion was made by Steven Harper and seconded by Tom Hastings to approve the agenda as amended. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

None

Consent Agenda

A motion was made by Steven Harper and seconded by Tom Hastings to accept the consent agenda as presented; which included the minutes of the 05/22/18 Regular Council Meeting; Voucher Checks #39908-39968 in the amount of \$47,064.38; May Manual Checks in the amount of \$35,136.77; and Payroll Checks numbered #24393-24402 for 05/31/18 in the amount of \$143,193.53. The motion carried unanimously.

Officer Reports

City Administrator – Robert Omans:

- Reported that the City Clerk, Kathi Swanson, is at a clerk's conference this week.
- Reported that he attended a Lodging Tax Technical Review Team Meeting. The Horse Park Covered Arena is almost to step 2 in the process requesting \$1.5 million and step 3 will include the construction drawings and awarding of the money. A market analysis needs to be completed also.

Building Official – Robert Omans:

- Reported there were 24 building inspections but only two permits were issued. Year to date, the city has issued 37 permits up from about 50% from last year at this time. The building valuations are near \$4.5 million.

Network Administrator: - Robert Omans:

- Reported the city firewall was replaced which will increase antivirus protection, web filtering and better application control and intrusion prevention.

City Planner – Lucy Temple:

- Reported the draft Housing Element of the Comprehensive Plan is complete. Hearings will take place later once the other elements are complete.
- Reported the Planning Commission is working on updating the zoning map which will be followed by a thorough review of the zoning ordinances.
- Reported there are open seats on the Planning Commission if anyone is interested.
- Reported the Planning Commission is starting to review ideas on becoming a fire adapted community.
- Reported the Motor Vehicles Ordinances and SEPA are in the council packets. There is a 14 day comment period and a notice will be sent to the newspaper. In addition, Department of Commerce has a 60 day review period.

- Reported there have been preliminary site investigations which do not require public review or legislative approval for a cellular tower site but no applications have been received at this time.
- Reported the Coal Mines Trail Park structure site is prepped, plans are prepared and the lumber transportation is being arranged. The logs still need to be milled and the bid needs to run to secure concrete work. Either bid or volunteers will complete the construction of the structure.
- Reported the Downtown Revitalization Plan as follows: Phase 1-Peoh & First Intersection Improvements-is fully funded for \$460,000. Phase 2-Stormwater Improvements, Peoh Ave. to Billing Ave., except what is constructed during phase 1, is fully funded for \$910,000. Construction is scheduled for spring 2019. Phase 3-First Street Improvements which is Peoh Ave. to Billings Ave. and is the sidewalk/streetscape project (except what is constructed during phase 1). The total for this phase is \$5.8 million of which \$176,760 is funded and \$533,240 is applied for. The remainder amount is possible to be received by the legislature, grants etc.
- Reported the WSDOT First Street/903 paving is scheduled for 2022.

Police Chief - Scott Ferguson:

- Reported the new hire officer has completed field training.
- Reported traffic is overflowing into the city and roads outside of the city during busy holiday weekends. The county will be holding a public meeting at the Senior Center on June 18 at 7:00 p.m. to discuss the traffic issues.

Fire Department – 2nd Assistant Chief Casey Orndorff:

- Reported there were 50 calls last month.
- Reported the Mayor repaired the fire engine door handle and thanked him.
- Reported all SCBA equipment were serviced last week and hose testing will be done this week. The pump testing will take place next week.
- Reported Tom Dent would like to discuss some issues with the Horse Park. They will set up a phone conference in the future.
- Reported wildland season is here and they will be having phone conferences weekly.

Public Works – Mike Engelhart

- Reported job descriptions have been created for all public works employees.
- Reported upgraded signage and barricades have been ordered for safety reasons.
- Reported the parking stalls and no parking areas will be painted soon.
- Reported the fill station should be completed within two weeks depending on the electrician's schedule.
- Reported the new on call/call-out policy has been completed.
- Reported the public works employees have all been ordered high-vis shirts so they can be recognized in public.
- Reported the alleys have been graded and in the next couple of weeks they will be renting a Dura Patch machine to fix the city pot holes.

Citizen Comments on Non-agenda Items

None

Public Appearances

None

Business Requiring Public Hearings

None

Unfinished Business

None

New Business

- a. **Ordinance No. 1493 – Amending CEMC Chapter 2.48 relating to cemeteries** – Steven Harper presented the Ordinance to Council explaining there was some older language that needed to be updated. *A motion was made by Steven Harper and seconded by Mickey Holz to approve Ordinance No. 1493 and authorize Mayor McGowan to sign the document. The motion passed unanimously.*
- b. **Ordinance No. 1494 – Amending Marijuana Code** - Mayor McGowan explained this is for discussion only and it would be on the next council meeting agenda along with a public hearing. Steven Harper explained he was content with the ordinance limiting to two licenses within the city limits whether they be retailers, processors etc. Tom Hastings doesn't want processors to be allowed but Mayor McGowan explained the state doesn't allow this. *A motion was made by Steven Harper and seconded by Tom Hastings to amend the agenda to call for a special meeting. Roll was called with a vote 3-4 to not amend the agenda. The yes votes were Tom Hastings, Steven Harper and Ron Spears. The no votes were John Glondo, Mickey Holz, Beth Williams and Mayor McGowan.*
- c. **Resolution 2018-018 – POW Contracting Release of Retainage** – Robert Omans explained this is the roof repair contract. *A motion was made by Tom Hastings and seconded by Ron Spears to approve Resolution 2018-018 and authorize Mayor McGowan to sign the document. The motion passed unanimously.*
- d. **Resolution 2018-020 – Police Department Surplus Vehicles** – Robert Omans explained sealed bids were received on these vehicles. *A motion was made by Tom Hastings and seconded by Ron Spears to approve Resolution 2018-020 and authorize Mayor McGowan to sign the document. The motion passed unanimously.*
- e. **Resolution 2018-021 – Adopting updates to the Building Permit Fee Schedule** – Robert Omans explained July 1st the state share fee on building permits will increase to \$6.50 for residential and \$25.00 for commercial building permits. *A motion was made by and seconded by Tom Hastings and seconded by Steven Harper to approve Resolution 2018-021 and authorize Mayor McGowan to sign the document. The motion passed unanimously.*
- f. **Resolution 2018-022 – Kittitas County Housing Authority to operate within City of Cle Elum Boundaries** – Lucy Temple explained this would allow the Housing Authority to operate within the city limits. Steven Harper would like more information on how problems would be handled and have the Planning Commission to review this. Lucy Temple explained they approved it. *A motion was made by Ron Spears and seconded by Mickey Holz to approve Resolution 2018-022 and authorize Mayor McGowan to sign the document. The motion passed 6 yes and no vote by Steven Harper.*
- g. **Interlocal Agreement – City of Roslyn Additional Law Enforcement & Animal Control** – Rob Omans explained Roslyn requested this agreement to be split out because it is their 3/10's revenue. *A motion was made by Tom Hastings and seconded by Ron Spears to approve City of Roslyn Additional Law Enforcement and Animal Control Agreement and authorize Mayor McGowan to sign the document. The motion passed unanimously.*
- h. **Interlocal Agreement – City of Roslyn Law Enforcement Agreement** – Rob Omans explained this agreement is for Roslyn's law enforcement services. *A motion was made by John Glondo and seconded by Mickey Holz to approve City of Roslyn Law Enforcement Agreement and authorize Mayor McGowan to sign the document. The motion passed unanimously.*
- i. **Interlocal Agreement – Town of South Cle Elum Animal Control Services Agreement** – Rob Omans explained South Cle Elum requested to have their animal control services on a separate contract. Mickey Holz had some concern with how late the contracts were being signed. *A motion was made by Steven Harper and seconded by Beth Williams to approve Town of South Cle Elum Animal Control Services Agreement and authorize Mayor McGowan to sign the document. The motion passed unanimously.*
- j. **Interlocal Agreement – Town of South Cle Elum Law Enforcement Agreement** – Rob Omans explained this is South Cle Elum's agreement for law enforcement services. *A motion was made by John Glondo and seconded by Beth Williams to approve Town of South Cle Elum Law Enforcement Services Agreement and authorize Mayor McGowan to sign the document. The motion passed unanimously.*

Committee Reports

Lodging Tax Committee - John Glondo:

- Reported at the county meeting last week they explained they would like to see all entities involved to give a percentage of the annual lodging tax revenue to the county rather than a set fee. Paul Jewel will be contacting the cities regarding this.

Addition to Agenda

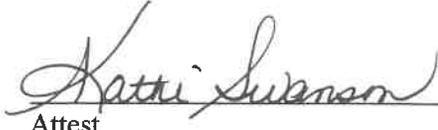
Steven Harper reported the county would have more funds available if they wouldn't put so much into the Armory. He also thought it was shameful for the Mayor to strike down his motion.

Motion to Adjourn

A motion was made by John Glondo and seconded by Steven Harper to adjourn. The motion carried unanimously and the meeting adjourned at 8 p.m. The next regular scheduled meeting is Tuesday June 26, 2018 at 7:00 p.m.



Mayor



Attest