

City of Cle Elum
Regular City June 8, 2020

Call to Order – Roll Call of Membership

The Regular meeting of the City Council was held "virtually", in compliance with the Covid-19 Social Distancing Mandate issued by Governor Jay Inslee. The meeting was called to order by Mayor McGowan at 6:18 p.m. The Roll was called. Members present were Matthew Lundh, John Glondo, Steven Harper, Mickey Holz and Ken Ratliff. Ruston Weaver and Beth Williams were absent. Other members present were City Administrator Robert Omans, City Planner Lucy Temple, Public Works Director Mike Engelhart, Police Chief Kirk Bland, Fire Chief Ed Mills and City Clerk Kathi Swanson. *A motion was made by Mickey Holz and seconded by Matthew Lundh to excuse Ruston Weaver and Beth Williams. The motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by Mickey Holz and seconded by Steven Harper to approve the agenda as presented. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

Mayor McGowan appointed Cami Stevenson and Eric Jensen to 6-year terms on the Civil Service Commission.

Consent Agenda

A motion was made by John Glondo and seconded by Mickey Holz to approve the consent agenda as presented. The consent agenda included the minutes to the 05/26/2020 Regular City Council meeting; 05/31/2020 Payroll EFTs and Vouchers #42364 - 42369 in the amount of \$156,684.64; 06/08/2020 Voucher #42363 to Aramark in the amount of \$1,024.67; and 06/08/2020 EFTs and Vouchers #42371 – 42397 for Vouchers in the amount of \$85,794.39. Check #42370 to Jose Valdivia in the amount of \$3,600 was voided and reissued as Voucher #42371. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator – Robert Omans:

- Reported Summer Cleanup is scheduled for 06/23 through 06/27. Post card vouchers have been mailed to qualifying residents.
- Reported working with the library to set up procedures for curbside pickups and returns beginning the week of 06/15/2020. A limited opening of the library is planned for Phase 3.
- Reported the City Hall lobby remains closed; however, some curbside service is available, such as for building permits.
- Reported the 2020 Census has been sent out for public response; with an estimated 1,995, which is up from last year by approximately 80 people.

City Planner – Lucy Temple:

- Reported she has been reviewing many permits, site design reviews and SEPA. Pre-application meetings have been held for the larger Development projects.
- Reported she is working with the large Development Agreement.
- Reported she is working hard towards the completion of the Parks projects this year.

Public Works Director – Mike Engelhart:

- Reported boiler inspections were conducted this week; everything passed.
- Reported the City Park Structure project is moving along; the foundation will be dug on 06/09. Merle, Inc. will place rebar and set the foundation footings on 06/15.

- Reported the First Street Stormwater Project is commencing well. Oakes Avenue to Peoh Avenue will be completed on 06/09/2020; the focus will then be on the North Side of Oakes to Billings Avenues.

Police Chief – Kirk Bland:

- Reported Officer Flick is on Baby Leave.
- Reported the new hire will be going to the academy in September.
- Commended the participants in the peaceful rally held in Roslyn over the weekend.
- Reported the arrest of a pedestrian on the freeway who was wanted on a felony warrant. Chief Bland noted this is not in conjunction with the ongoing man hunt in the Teanaway/Mineral Springs area.
- Reported the Police will be involved with the parade for the high school graduation class, which will be led through Roslyn, Ronald, South Cle Elum and Cle Elum on 06/09/2020 at 4 pm.

Fire Chief – Ed Mills:

- Reported the month of May had 33 calls, including 26 EMS, 2 hazardous conditions with no fires, special event incidents and good intent calls. There were no fires in the month of May, other than a mutual aid call in District 7.

Veolia Report – William LaRue:

- Graphs of the Water Plant Flows, Run Time, Precipitation, Wastewater Flow and Water plant versus Wastewater Plant Flows for May 2020 were provided in the Council packets.
- Reported InfraSource, the PSE sub contractor at the Water Treatment Plant, has completed the repairs to the irrigation line, back filled the trench and seeded the area.
- Reported Torres Controls has spare parts to rebuild the Variable Frequency Drive for irrigation pump #1, which failed at the beginning of May. Repairs are about 95% complete.
- Reported the Wastewater Treatment Plant lost programming to the PLC for the headworks. An electrical company was located that was able to upload the program. During the process, it was determined the RS View platform program system is outdated and not supportable. Veolia is working with Columbia Electric to develop a plan to keep the plant running and eventually replace the program.
- Reported a tree fell on the access fence last week; they are working with the adjacent landowner to determine how repairs will be done.
- Reported Austin Simmons passed the Water Treatment Plant operator exam.

Public Appearances - 15 Minute Limit

None

Business Requiring a Public Hearing

Ordinance 1586 – Short Term Rentals: Lucy Temple reported the council passed a 6-month short term rental moratorium 02/24/2020. A public hearing must be held within 60 days of any emergency moratorium. On 04/13/2020, the city council agreed to hold the public hearing at this date and time. The Mayor opened the meeting for public comments at 6:32 pm. Hearing no comments, and receiving none through social media, the public hearing was closed at 6:35. *A motion was made by Steven Harper and seconded by Ken Ratliff to verbally declare the council has had a public hearing and the council concurs to continue the moratorium until Ordinance 1586 expires on October 13, 2020. Steven Harper, Matthew Lund, Ken Ratliff and John Glondo voted aye. Mickey Holz voted nay. The motion carried 4 – 1. Lucy Temple reported the Planning Commission has been meeting to discuss the Short Term Rental Code and have found a model code from another city to combine with the City of Cle Elum's needs for a draft ordinance.*

Unfinished Business

Ordinance 1588 - Correction to Sewer Low Income Housing Capital Reimbursement: Council member Ratliff reported the Utilities Committee met as a result of this ordinance being

tabled at the 05/26/2020 council meeting to obtain additional information. The purpose of the ordinance is to correct the current code to add the low income housing capital reimbursement back into the code; these details were inadvertently omitted from Ordinance 1232 in 2005 due to a clerical error. The committee determined this error should be corrected and recommended approving Ordinance 1588. *A motion was made by Mickey Holz and seconded by John Glondo to adopt Ordinance 1588 to correct a clerical error of omission regarding the capital reimbursement charges for low income housing. The motion carried unanimously.*

New Business

a. Resolution 2020-017 – Procurement Policy – Budget Committee: Council member Mickey Holz reported this purchasing policy is required by the State Auditor’s Office and pertains to bid requirements based on a threshold system of the value of item(s) being purchased. Bidding procedures are based on City population. The City has been out of compliance with regard to purchasing and must adopt this policy to remedy the issue. *A motion was made by Mickey Holz and seconded by Steven Harper to approve Resolution 2020-017.* Comment on the motion: Council member Harper noted this policy must be adopted in order to obtain certain federal awards. *The motion passed unanimously.*

b. HLA Task Order No. 2020-02 – General Sewer Plan: Dean Smith, of HLA, reported the Task Order is to allow HLA to work on the General Sewer Plan, which will include the review of all existing infrastructure to determine what must be replaced, looking toward future growth. The 240 day contract will be completed in March 2021. Some funding has been obtained from the Department of Ecology for this project. A list of projects, their priority and costs will be developed, which will determine how much additional funding may be required and how the additional funding will be obtained. *A motion was made by Steven Harper and seconded by Mickey Holz to approve Task Order No. 2020-02.* Question on the Motion: Council member Lundh asked what the City will provide for the \$7,000 under Task 2 – Video Inspection and Evaluation. Mike Engelhart, Public Works Director, explained the camera data collected by the City is provided to HLA, who then processes the information and puts it into digital map form. *The motion carried unanimously.*

Committee Reports:

a. Utilities Committee Report – Ken Ratliff

- Reported the Auxiliary Potable Services Base Rate, as described in 13.12.090, for irrigation allows individuals to sign up for irrigation, which does not require connection to the sewer. An ordinance is needed to amend the auxiliary meter rate to be the current rate for water and add it to the fee schedule, and to add language stating “refer to the fee schedule”. On behalf of the Utilities Committee, Council member Ratliff recommended the Council direct staff to draft an ordinance to make these changes. *Mayor McGowan will direct staff to make the recommended amendments to Chapter 13.12.090.*

- Reported the committee recommends clarification of Code 13.12.105B for the reinstatement charge to collect from the applicant all back charges “calculated at the current base rate”. *Mayor McGowan will direct staff to make the recommended amendment to Chapter 13.12.105B.*

b. Parks Committee Report - Council member Matthew Lundh

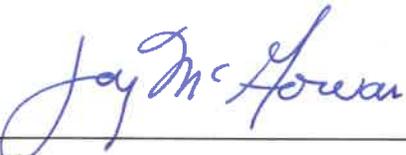
- Reported the City park structure project is underway; the old picnic shelter has been taken down and the area cleaned up. Tables and benches have been ordered and the new structure will be placed soon.

- Reported the Hanson Ponds project is expected to begin construction in August when the vaults and toilet structures will be delivered.

- Reported the Dog Park Project survey is completed. The committee is working on site access issues. It should be completed by the end of summer.
- Thanked the many volunteers, including Kiwanis, Rotary, community members and local businesses, for making the Parks Committee projects successful.

Motion to Adjourn

A motion was made by John Glondo and seconded by Mickey Holz to adjourn at 7:16 p.m. The next regular scheduled meeting is Monday June 22, 2020 at 6:00 p.m. and will be held virtually, with access by telephone and/or computer for council members and by telephone only for citizens.



Mayer



Attest