

City of Cle Elum
Regular City Council Meeting
July 26, 2016

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor Jay McGowan at 7:00 p.m. The Pledge of Allegiance was recited. Members present were Arthur Scott, Lindsey Ozbolt, Ron Spears, Mickey Holz and Ken Ratliff. Other members present were City Administrator Robert Omans, City Attorney Alexandra Kenyon and City Clerk Kathi Swanson. Steven Harper was absent. *Mayor McGowan excused Steven Harper as he had previously notified the council he would be absent.*

Approval of the Meeting Agenda

A Motion was made by Mickey Holz and seconded by Arthur Scott to approve the agenda as presented. Motion carried Unanimously.

Announcements - Appointments, Awards and Recognition

1. Mayor McGowan announced Arthur Scott will be with the City Council for one more month through August 2016.
2. Mayor McGowan announced the Planning Commission and the UGA Committee will hold a public meeting on 08/02/16 at 6:00 p.m. to review the County Growth Management document to determine and rationalize the projected 20-year growth.
3. Mayor McGowan announced the City is taking nominations for the Pangrazi Award through July 29th.

Consent Agenda

A Motion was made by Lindsey Ozbolt and seconded by Arthur Scott to approve the Consent Agenda with the amendment to the Study Session notes to "Lindsey Ozbolt stated, in regards to the draft regulations in front of council that the sale of cannabis is permitted outright and the planning process is not required". The Consent Agenda includes the amended notes from the Study Session held on July 12, 2016; the minutes of the July 26, 2016 Regular City Council Meeting; vouchers and checks numbered 037500 through 037552 in the amount of \$166,924.69; and payroll vouchers in the amount of \$66,081.82. Motion carried unanimously.

Officer Reports

City Administration - Robert Omans:

- Reported working on building and planning calls based on sales closing on 12 homes the week of July 18th.

Building Official - Robert Omans:

- Reported receiving building permit applications for two new homes.

Network Administrator: Robert Omans:

- Reported the new web-site is officially on line; Omans will be going through training on July 27th to learn how to manage it.
- Reported the Noel Communications project has built out fiber to 4 out of 6 city facilities and is waiting for Puget Sound Energy to replace a power pole on Second Street

Public Works Director - Jim Leonhard:

- No Report

Police Report Chief Scott Ferguson:

- Reported there were no fireworks complaints or fireworks-related fires during the Fourth of July holiday;
- Reported the Police Department received a \$17,000.00 grant from PSE, which will be used to purchase 10 portable radios and 4 or 5 car radios.

Fire Department Report - Chief Dave Campbell:

- No Report

Citizen Comments on Non-agenda Items

Kelli Connor - 8511 Teanaway Road:

- Reminded the Council there is a Port District Town Hall Meeting on 08/11/16 at 7:00 p.m.
- Commented the Council, Staff and Administration is much better than in past years and reminded all to be civil and cordial to each other.

Public Hearings

a. Continued Closed Record Public Hearing: Ordinance #1452 - Limiting the number of animals: Two versions of the ordinance were provided by staff and legal counsel; Council discussed retroactive versus not retroactive enforcement. The amended ordinance also removed the word "Fowl" from the title as directed by Council. Council also discussed the specific definition of four animals due to the phrase "four animals of anyone kind" being changed to "four animals" in the most recent version. *A motion was made by Lindsey Ozbolt and seconded by Mickey Holz to approve Ordinance 1452 with the deletion of the phrase "WHEREAS, the City intends for this ordinance to apply/not to apply retroactively" and to add "of anyone kind" after "limits a resident to four animals {of anyone kind} in the first paragraph of the Ordinance, as well as at the end of the sentence in Section 1 (B). Motion carried unanimously.*

b. Public Hearing: Ordinance #1453 relating to marijuana producers, processors and retailers: Administrator Robert Omans presented a staff report asking the council to approve the proposed ordinance based on changes in the State regulations. Council discussed the buffer zones in relation to parks and playgrounds. Council noted the error in numbering under 17.10.030 C as 1,2, and 4. *A motion was made by Ron Spears and seconded by Mickey Holz to approve Ordinance #1452 as presented with corrections to 17.10.030 C to change "4" to "3", repealing Ordinances 1428 and 1429. Ron Spears, Lindsey Ozbolt, Arthur Scott and Mickey Holz voted yes. Ken Ratliff and Christine Simpson voted No. Motion carried.*

Public Appearances

Amy McGuffin - Director of Tourism - Kittitas County Chamber of Commerce

- Reported the visitor center is above track with 804 visits to date; there were 754 visitors reported at this time last year.
- Reported brochure racks are up at City Hall, the Public Bathrooms, Mac-a-Bees and the Horse Park; 375 brochures have been taken from those racks in the last week.

- o Reported the video on Facebook has had an additional 95,000 views for a total of 162,000 views in the past 60 days.
- o Reported a second video was released in July and has had 35,642 views.
- o Reported the Chamber is conducting research on how to balance residing in Cle Elum with tourism visits to the City.
- o Reported the Lodging Tax Applications will be released the first week of August. There will be a Lodging Tax Advisory Committee workshop at 12:00 on 08/02/16. In addition, there will be workshops at the Upper Kittitas County Courthouse on 08/16/16 and 08/18/16 from 5:30 to 7:30, as well as workshops in Ellensburg and Roslyn at later dates.
- o Reported the Kittitas County Capital Improvement Project grant applications have been reviewed; the application for the Horse Park fence, as well as the Coal Mines Trail Commission application have been approved for funding. *Ken Ratliff formally recognized and acknowledged the hard work put into the CIP Applications by Mayor McGowan, Robert Omans, Lauren Shuck, Craig Mabie and Kathleen Horner.*
- o Reported she represented the Cle Elum Downtown Association at the Washington Main Street Conference in Port Townsend. Lindsey Ozbolt also attended the Conference on behalf of the City Council and the Chamber of Commerce.

Gary Berndt - Tree City USA: Berndt described the four required conditions to re-establish a Tree City and asked the Council for approval to move forward with the process. The conditions are: Establish a Tree City Board; adopt an Ordinance establishing a Tree City; budget \$2.00 per capita as a line item in the Current Fund of the budget; join the Arbor Day Foundation, observe Arbor Day and create a Proclamation. An Ordinance was adopted in 1995 and the City is already a member of the Arbor Day Foundation. Council unanimously approved the establishment of a Tree City and directed staff to publish for Volunteers for the Tree City Board.

Unfinished Business

None

New Business

- a. Final Progress Estimate and Project Acceptance – 3^d Filter Bed: Jim Leonhard: Leonhard presented the Third Filter Bed Project Request for Acceptance and final payment of \$3,090.00 for work performed by McClure and Sons, Inc., asking the Council to approve the completion. *A motion was made by Mickey Holz and seconded by Ken Ratliff to approve the completion of the 3rd Filter bed. Motion carried, unanimously.*
- b. Event Application - MouseAbout Benefit Co-Ed Softball Tournament: Robert Omans: Omans presented the completed application to Council, noting the Police Department, Fire Department and Public Works had all reviewed and approved the application with conditions. Council discussed the contents of the application and the conditions required by City Staff. Ozbolt and Ratliff asked the approval be contingent that there are no conflicts with youth activities. Christine Simpson asked that proper health certificates be required. *A motion was made by Lindsey Ozbolt and seconded by Ken Ratliff to approve the event application for the MouseAbout Bellefit Co-Ed*

Softball Tournament as presented **with** the additional condition **they** obtain any necessary certificates from the County Health Department. Motion carried unanimously.

c. Airport Contract Agreement with Granite Construction - Robert Omans: Omans informed the Council the draft document of the Airport Apron Project will be completed and signed at the Pre-construction meeting on 08/02/16 and asked for Council to authorize the Mayor's signature. A motion **was** made by Ken Ratliff and seconded by Mickey Holz to authorize the Mayor to sign the Airport Contract Agreement **with** Granite Construction once the contract documents are complete to the satisfaction of Mayor and Staff. Motion carried unanimously.

Ordinances and Resolutions

a. Ordinance No. 1452 - Limitations on Number of Animals: *Passed unanimously during the Closed Record Public Hearing*

b. Ordinance No. 1453 Repealing Ordinances Nos. 1428 and 1429; Establishing Cle Elum Municipal Code 17.10 relating to marijuana regulations: *Passed with four votes in favor, two votes against during the Public Hearing.*

Committee Reports

- Councilman Ratliff reported there will be a meeting with the City of Cle Elum the Federal Highway Commission and W.S.D.O.T on 08/09/16 at 10:30 to discuss the Oakes Avenue Interchange.

Council Members Comments & Concerns

- Christine Simpson expressed her appreciation with the Mayor and Staff for meeting with her and is excited about serving on the Council.

MOTION TO ADJOURN

A motion **was** made by Ron Spears and seconded by Lindsey Ozbolt to adjourn the meeting at 9:10pm. Motion carried unanimously. The next regular scheduled meeting is Tuesday August 9, 2016 at 7:00 p.m. A study session **will** be held on August 9, 2016 at 6:00 pm.



Mayor



Attest

CERTIFICATE

STATE OF WASHINGTON)

COUNTY OF KITTITAS)

I, the undersigned, Kathi Swanson, the duly appointed, qualified and acting City Clerk of the City of Cle Elum, County of Kittitas, State of Washington, do hereby certify that the addition of Christine Simpson should be made to the approved minutes to the City Council meeting conducted on July 26, 2016.

Dated this 9th day of August, 2016.



Kathi Swanson, City Clerk
Cle Elum, Washington