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CITY OF CLE ELUM
PLANNING COMMISSION MEETING
Regular Meeting Minutes
20 March 2018 6:00

1. **Roll Call and Call to Order**

The meeting was called to order at 6:00pm by **Kerry Clark**. Also in attendance were, **Marc Kirkpatrick, Travis Harris, and Theo Leonard**. Staff present was City Planner Lucy Temple. *A motion was made by Theo Leonard to excuse Debra Davis and seconded by Travis Harris. Motion carried unanimously.*

2. **Set Agenda**

A motion was made by Theo Leonard to accept the 06 March 2018 agenda and seconded by Marc Kirkpatrick. Motion carried unanimously.

3. **Review of Minutes**

The Commission had a brief discussion on whether or not there was a need to adopt the pervious meeting's meeting minutes or if it was appropriate to just review the minutes. They came to the conclusion that it appropriated to review the past meetings meeting minutes and provide comments. The commissioners also asked the agenda section "Adoption of Minutes" to be changed to "Review of Minutes" as necessary.

A. **20 February 2018**

Harris addressed a spelling error on page 1 line 43 and asked for "commissioner" to be changed to "commissioners".

B. **06 March 2018**

Leonard asked that the word "Mark" on page 1 line 10 would be changed to "Marc", the date on page 1 line 13 be changed from "20 February 2018" to "06 March 2018", and "Lenard" on page 1 line 41 be changed to "Leonard".

4. **Announcements, Appointments, Awards, & Recognitions**

None.

5. **Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

None.

6. **Public Appearances**

None.

7. **Business Requiring Open Hearing**

None.

8. **Unfinished Business**

A. **Ordinance Updates: Motor Vehicle & Trail**

Temple presented four draft ordinances for motor vehicles and trails within the City limits. The ordinances were presented as follows:

- Draft Ordinance 1

Temple explained that this ordinance amends the CEMC 10.20 and it adds new definition that are consistent with RCW, that snowmobiles can only park on the gavel section on Railroad Street, and snowmobile operators need to accommodate wildlife and horseback riders on trails.

- Draft Ordinance 2

Temple explained that this ordinance is specific to motor vehicle on the Coal Mines Trail and creates CEMC 10.21. Temple want on to say that only

1 emergency and maintenance vehicles, and snowmobiles when the trail is covered
2 by snow are permitted on the Coalmines Trail. Leonard commented that there
3 should be consideration for ADA vehicles in the section as well.

4 • Draft Ordinance 3

5 Temple explained this ordinance creates CEMC 10.22 and is specific to motorized
6 vehicles on paved trails. The Commission's only concern was that ADA was not
7 addressed in the ordinance.

8 • Draft ordinance 4

9 Temple explained that this ordinance amends CEMC 10.28.020 and that it makes
10 the regulation for motorized foot scooters stricter.

11 Temple asked the Commission for permission to take these ordinances to a public hearing
12 and the Commission was okay with it once their comments were addressed. The Coal
13 Mines Trail Commission will be notified about the hearing and it will be advertised in the
14 newspaper.

15 **9. New Business**

16 **A. Affordable Housing-Emily Thompson, GMD development.**

17 Temple explained that Emily Thompson from GMD Development will be giving a
18 presentation about what GMD is and how their affordable housing business works at
19 the next Commission meeting. Temple asked the Commission to review the GMA
20 packet in their meeting packets and come to the next meeting with question for
21 Thompson.

22 **B. Ordinance Update: Sidewalk Sales**

23 Temple presented a draft ordinance for sidewalk sales. This ordinance would allow
24 for businesses and restaurants to sell merchandise and have additional seating on the
25 sidewalks during a to-be-determined time period of the year. This would be regulated
26 by a permit. The Commission was concerned about alcohol sales and Temple
27 explained that the business would have to amend their alcohol license through the
28 Liquor Control Board. The Commission also wants machines like vending and ice
29 machines to be addressed in the ordinance as well. Lastly the Commission wants
30 there to be language in the ordinance that encourages appealing sidewalk sales
31 accessories like tables, chairs, fences, merchandise racks, etc.

32 **C. Permit Application: Simplot CUP- Short Term Rental**

33 Temple supplied the Simplot CUP application in the Commissioners meeting packets
34 and asked the Commissioners to review it before the hearing on 03 April 2018.

35 **10. Staff Report**

36 The Staff report was provided in the Commissioners meeting packets.

37 **11. Report of Committees**

38 None.

39 **12. Comments from Commissioners and/or Staff**

40 None.

41 **13. Adjournment**

42 *A motion to adjourn was made by Marc Kirkpatrick and seconded by Theo Leonard.*
43 *Motion carried unanimously. The meeting adjourned at 7:11 p.m. on 20 March 2018. The*
44 *next meeting will be on Tuesday 03 April 2018 from 6:00 p.m. to 8:00 p.m.*