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CITY OF CLE ELUM  
PLANNING COMMISSION MEETING  
Regular Meeting Minutes  
19 June 2018 6:00

1. **Roll Call and Call to Order**

The meeting was called to order at 6:03pm by **Debra Davis**. Also in attendance were **Pam Hawk**, and **Devin Smith**. Staff present was City Planner Lucy Temple and Intern Isaac Anzlovar. *Pam Hawk made a motion to excuse Travis Harris and Kerry Clark, and Davis seconded the motion. The motion carried unanimously.*

2. **Set Agenda**

*The commission agreed to set the agenda.*

3. **Review of the minutes**

None.

4. **Announcements, Appointments, Awards, & Recognitions**

Planner Temple announced that the citizen alternate planning commissioner position is currently open. She went on to introduce Mathew Lundh an applicant who wants to fill the open position. The Commission asked him to introduce himself and explain why he wants to be on the commission. Lundh replied and explained that he, his wife, and two daughters moved to Cle Elum in October 2017, but has been visiting the city and surrounding area since he was a child. He went on to explain that he owns an advertising business on Bainbridge Island that promotes non-profit and local governments. The reason why he wants to a Planning Commissioner is because he wants to get involved and believes that his knowledge in advertising and other subjects will be a good addition to the Commission. The Commission thanked Lundh for applying and they will take their recommendation to the Mayor

5. **Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

None.

6. **Public Appearances**

None.

7. **Business Requiring Open Hearing**

None.

8. **Unfinished Business**

• **Final Housing Element**

Planner Temple announced BERK consulting has completed the 2018 Comprehensive Plan Housing Element. The Element was provided in the Commissioners packets and Temple asked for the Commission to review it and give her any comments.

• **Fire Adaptive Communities**

Planner Temple explained that the City is being pressured from outside jurisdictions and community groups to make a plan to be a fire adapted community. She explained that the City now has a couple representatives that attend the Fire Adaptive Community Coalition meetings and the fire chief is working on a couple plan around the City. She went on to explain that she wants to take a resolution to impose regulations to make the City more fire adaptive to the City Council in the next couple of weeks.

1 Commissioner Davis explained that she has had conversations with Mike  
2 Starkovich from the Forest Service about what the City needs to do to become more  
3 fire adaptive. Davis explained that Starkovich believes that the City needs to set  
4 regulations, but needs to be knowledgeable on the subject before implanting them.  
5 Starkovich also would like to partner with the City and fire wise City property that  
6 shares a border with Forest Service property. The Commission asked Temple to invite  
7 Starkovich to a meeting and give a presentation on what the City could do to become  
8 a fire adaptive community. The Commission also asked staff if they could put  
9 together a list of possible regulations that could be used in a resolution and have it  
10 available for discussion for the 3 July 2018 meeting.

11 • Draft 2019 Zoning Map – Proposed and Additional Changes

12 Intern Anzlover presented the updated zoning map that is based off of the  
13 Commissioners and public comments from past meetings. He explain that the multi-  
14 family issue has been addressed, but now commercial needs to be addressed.  
15 Anzlover pointed could a couple areas within city that could be rezoned to Entry and  
16 General Commercial based on their location and current use. The Commission  
17 wanted to wait for the next meeting to address any new changes.

18 • Land Use Revised

19 Intern Anzlover presented the rezone matrix that is in the 2007 Comprehensive Plan.  
20 He explained to the commissioners that the purpose of this matrix is to restrict what  
21 parcels can be rezoned without a Comprehensive Plan Amendment. He went on to  
22 explain what has changed and what still needs to be worked on.

23 **9. New Business**

24 • County Shop SEPA/Application

25 The SEPA review announcement was provided in the commissioners packets.  
26 Planner Temple asked the commission to review the SEPA document and provide  
27 the Kittitas County with their comments.

28 **10. Staff Report**

29 Planner Temple reported that there is a problem in the City with commercial companies  
30 parking their vehicles outside their residential house and she is dealing with that issue. Temple  
31 also explained that she attended an Open house on 18 June 2018 for the Upper Peoh West  
32 Nelson road. She explained the residents on that road are having issues with the increase traffic  
33 on it. The County is currently looking into solutions.

34 **11. Report of Committees**

35 None.

36 **12. Comments from Commissioners and/or Staff**

37 **13. Adjournment**

38 *A motion to adjourn was made by Hawk and seconded by Smith. Motion carried*  
39 *unanimously. The meeting adjourned at 8:03pm on 19 June 2018. The next meeting will be on*  
40 *Tuesday 3 July 2018 at 6:00 p.m.*