

To City of Cle Elum
Regular City Council Meeting
June 11, 2019

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 6:03 p.m. The Pledge of Allegiance was recited. Members present were John Glondo, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Tom Hastings and Ron Spears were absent. Staff present was City Administrator Robert Omans, City Planner Lucy Temple and City Clerk Kathi Swanson. Benjamin Annen of HLA was also present. *A motion was made by Steven Harper and seconded by Mickey Holz to excuse Tom Hastings and Ron Spears. The motion carried unanimously.*

Approval of the Meeting Agenda

A motion was made by John Glondo and seconded by Mickey Holz to accept the agenda as presented. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

None

Consent Agenda

A motion was made by John Glondo and seconded by Beth Williams to accept the consent agenda as presented, which included the minutes of the 05/28/19 Regular Council Meeting; 06/11/19 EFTs and Vouchers #41174 – 41229 in the amount of \$185,398.43; and 05/31/19 Payroll Vouchers in the amount of \$137,134.81. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator: - Robert Omans:

- Reported the City issued 8 building permits with a valuation of \$1,344,766.02 and for \$15,086.44 in fees; and performed 51 building inspections in May.
- Reported the Department of Commerce, Energy Division, has awarded the City of Cle Elum a grant in the amount of \$136,000 to upgrade heat and lights at the water plant and pumping station. The City had also applied for a grant for a solar array at the water plant; that grant was not awarded to the City. Omans will be attending a webinar on Thursday 06/13/19 to learn more about the grant that was issued. Omans reported the City will have to come up with 2/3 funding for the project and the bid was close to \$400,000. *Council member Ken Ratliff asked how much the City will have to come up with; Omans responded it would be about \$272,000. Council member Ratliff asked for more information.*
- Reported the Office of Financial Management has estimated the population for 2018 at 1875, an increase of 3 from 2010 when the count was 1872.
- Reported signage has been installed at City Hall as a result of a 50% grant from the Downtown Association.

City Planner – Lucy Temple:

- No Report

Interim Police Chief – Sergeant Bland:

- Provided a 1st half summary report of Bookings and Citations/Infractions.
- Reported Chief Ferguson is recovering well from his surgery.
- Reported the Department is moving forward to fill the Corporal position, with 5 officers applying for the position. A hiring decision will be made in July.
- Reported the Department has applied for a grant for tactic gear through Law and Justice.
- Reported he has completed the armory course.
- Reported the Department has had their I-Phones upgraded for free.
- Reported on the arson/burglary incident which occurred early in the morning on 05/28/19. The case is under investigation.

- Reported the Department conducted the Bill Rolcik Scholarship ceremony at the High School, where they gave out 3 scholarships rather than two, in remembrance of the loss of Ryan Thompson in the line of duty earlier this year.
- Reported the Department is looking into grants specifically for the Police Department building security.

Public Works – Mike Engelhart:

- Reported the iWorQ program is working well, with 28 inquiries since the last meeting.
- Reported the crews are repairing pot holes due to the upcoming chip seal project the County will be doing. Citizens will be informed well ahead of time and minimal impacts are planned for.
- Reported water meters are still an issue; he has a Request for Proposals out to replace the failing meters.
- *Mayor McGowan reported Public Works has made very good use of the camera truck, which has been used in our community as well as Roslyn and Ronald.*

Veolia – William LaRue:

- Provided graphs of the Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for May 2019.
- Thanked Robert Omans for looking into the energy grant.
- Reported both plants are running well with no issues or problems.
- Reported the Wastewater Treatment Plant has 1 basin off-line this time of year, which is normal. That basin will be cleaned and inspected when fully drained.

Fire Department – Chief Ed Mills:

- Reported 41 responses for the month of May, including 2 fire calls, 33 EMS, 3 service calls and 3 good intent responses.
- Reported the Department has ordered a new light bar for one of the brush trucks because the old one is not working properly.
- Reported Engine 511 has been taken out of service and sent to Yakima for electrical repairs.
- Reported the Department is working on updating a ten-year strategic plan.
- Reported the Department is working on a presentation to the council and city residents regarding purchases from the current levy and the benefits and savings provided by that levy.
- Reported the Department responded to an early morning fire on 05/28/19 at a residence in Cle Elum. The County Fire Marshall investigated the fire with the use of an arson dog. The investigation is ongoing.

Public Appearances

None

Business Requiring Public Hearing

None

Unfinished Business

None

New Business

a. Ordinance No. 1558 – Sidewalk Sales and Service: City Planner Lucy Temple presented the Ordinance to Council, noting it was vetted through the legal process and the Planning Commission has reviewed the Ordinance. The Planning Commission recommends adoption of the ordinance by the City Council. At this point, there is no set fee; however in 2020, sidewalk sales and outside cafes must submit an application. Council may be asked to update the fee schedule if they want a fee to apply. *Council member Steven Harper asked to go on record stating this ordinance opens up sales and the use of alcohol on our City streets. A motion was made by John Glondo and seconded by Beth Williams to adopt Ordinance Number 1558 as presented. The motion carried unanimously.*

- b. **Resolution No. 2019-009 – Surplus 4 Police Vehicles:** Sergeant Bland noted the vehicles listed are unsafe to drive. Mayor McGowan reported 2 will be scrapped and 2 may be available for possible re-sale. *A motion was made by Steven Harper and seconded by Mickey Holz to adopt Resolution No. 2019-009 as presented. The motion carried unanimously.*
- c. **Resolution No. 2019-010 – Emergency Declaration:** HLA Engineer Ben Annen read a letter into the record from Patti Johnson of the Kittitas County Solid Waste Program asking the City of Cle Elum to declare an Emergency and allow the water line extension to continue to the Upper County Transfer Station from the current nearby housing project. Resolution 2019-010 would allow the City to waive the public bidding process and allow the construction company on site at the housing project to do the work. Annen noted the City Attorney had some reservations that the emergency is not life threatening. After discussion, council members agreed Kittitas County should have been the entity to declare a state of emergency and that someone from the County should have attended this meeting to present their case. Council members also noted the City cannot approve an extension without a water right; and the County can get a well right and put in another well. *There was no motion to approve and the Resolution did not pass.*
- d. **Interlocal Agreement with Kittitas County:** HLA Engineer Ben Annen noted that, because Resolution 2019-010 did not pass, and no emergency was declared, the project to extend the utilities to the proposed new Kittitas County Shop will continue as originally planned. The Interlocal agreement provides for Kittitas County to reimburse the City for the costs of labor, equipment, engineering and materials used in the utility extension project. Annen commented the City will likely elect to go through the bidding process since no emergency was declared. *A motion was made by Steven Harper and seconded by Beth Williams to adopt the Interlocal Agreement between Kittitas County and The City of Cle Elum for the utility extension to the new Kittitas County Shop. Steven Harper, Beth Williams and John Glondo voted aye; Mickey Holz and Ken Ratliff voted nay. The motion carried with a vote of 3-2. The City will coordinate with the County with regard to the competitive bid process.*
- e. **Contract Award for DJB Construction LLC for First Street Stormwater and Billings Avenue Intersection Improvements:** HLA Engineer Ben Annen reported to council that 3 bids were received, all of which averaged about 51% over the Engineer's estimate. The low bid was \$1,581,615.00 by DJB Construction. Annen has contacted the Department of Commerce, which agree to an additional \$25,000 in grant funding. TIB will allow the entire \$400,000 Complete Street grant to be used for the Stormwater Project; however the Stormwater project for \$150,000 and the \$250,000 revitalization project for the north block from Billings to Oakes must both be completed. HLA suggested a loan from USDA at 3.5% interest over 20 to 30 years; however, the City Treasurer found similar local/private financing. Annen also contacted DJB Construction LLC to eliminate traffic control and ADA surveying to reduce the amount of their bid by about \$120,000; which they agreed to do. This would leave about \$400,000 for the City to pay. *A motion was made by Ken Ratliff and seconded by Mickey Holz to reject the bid at this time and to put the project out for bids in October or November. The motion carried unanimously.* City Planner Lucy Temple thanked Ben Annen and HLA for their efforts in obtaining alternative plans to make the project work at this time.

Committee Reports

Steven Harper - Cemetery: Reported the Cemetery Committee met to discuss applying for a capital grant from the Department of Archeology and Historic Preservation. The grant funding can be used for construction, renovation or rehabilitation projects within the City’s cemetery. The committee recommends that the City enter into an agreement with HLA, with the intent that HLA will write the application for the grant. The committee also recommended that HLA’s fee of approximately \$2,500 be paid by an application to the City Lodging Tax Advisory Committee. If the Lodging tax grant is unsuccessful, the Committee recommends the funds be directed from the General Fund as a line item change and transfer. The goal of this grant would be to raise between \$25,000 to \$50,000 to be used toward the repair and preservation of the cemetery with a priority on irrigation system repairs and upgrades. The committee understands that the grant is not guaranteed to be awarded, but judged in good faith that it is a worthy risk and the City has many factors going in its favor, including the age of the cemetery, the City has not applied for this grant in previous years, there is a National Historic Monument located in the cemetery, there is a higher percentage of veterans and historic burials in the cemetery, there is a Lithuanian Community Monument and a section devoted to the Russian community. *A motion was made by Steven Harper and seconded by Ken Ratliff to authorize HLA Engineering to write a grant application on behalf of the City for the Department of Archaeology and Historic Preservation Historic Cemetery Preservation Capital Grant. The motion carried unanimously.*

A motion was made by Steven Harper ad seconded by Ken Ratliff to amend the agenda to allow citizens who came it late due to the meeting time change to speak under “Citizen Comments on Non Agenda Items”. The motion carried unanimously

Citizen Comments on Non-agenda Items

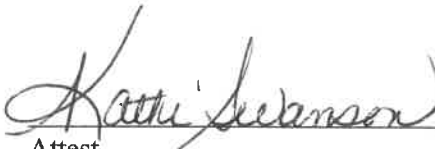
- a. **Debbie Bogart – Cle Elum Downtown Association:** Stated she is disappointed the Stormwater project is being delayed and encouraged the City to get the bids out in the fall for Spring of 2020
- b. **Christine Oxley – Tuckaway Antiques:** Reported the building the Tuckaway is located in has sold and the new owner is asking them to prove they make money so they can stay in the same location. Ms. Oxley noted the Car show always has a positive influence on their business; however it will not be located in downtown Cle Elum this year. Ms. Oxley also commented the 3 on 3 Basketball Tournament closes the street in front of her store, which has a negative impact on their business. Ms. Oxley asked the City to reconsider and have the car show in the downtown. *City Planner Lucy Temple responded that the car show is not a city event, but a private one put on by the Rotary and it was their decision to locate the show at the Cle Elum School Parking lot this year.*

Motion to Adjourn

A motion was made by Steven Harper and seconded by John Glondo to adjourn. The meeting adjourned at 7:25 p.m. The next regular scheduled meeting is Tuesday June 25, 2019 at 6:00 p.m.



Mayor



Attest