

To City of Cle Elum  
Regular City Council Meeting  
July 9, 2019

**Call to Order – Roll Call of Membership**

The meeting was called to order by Mayor McGowan at 6:00 p.m. The Pledge of Allegiance was recited. Members present were John Glondo, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Tom Hastings and Ron Spears were absent. Staff present was City Administrator Robert Omans and City Clerk Kathi Swanson. Roy Lewis of HLA was also present. *A motion was made by John Glondo and seconded by Beth Williams to excuse Tom Hastings and Ron Spears. The motion carried unanimously.*

**Approval of the Meeting Agenda**

*A motion was made by John Glondo and seconded by Steven Harper to accept the agenda as presented. The motion carried unanimously.*

**Announcements – Appointments, Awards and Recognition**

*Mayor McGowan read the Wastewater Treatment Plant Outstanding Performance Award letter from the Department of Ecology into the record.*

**Consent Agenda**

*A motion was made by Beth Williams and seconded by Mickey Holz to accept the consent agenda as presented, which included the minutes of the 06/25/19 Regular Council Meeting; 07/09/19 EFTs and Vouchers #41274 – 41327 in the amount of \$123,947.45; and 06/30/19 Payroll Vouchers in the amount of \$146,459.78. Council member Steven Harper abstained from the vote, saying he had not obtained a recording of the meeting to verify the minutes, but stated he would not stand in contention of its passing. The motion carried by a vote of 4 ayes, 0 nays, and 1 abstention.*

**Officer Reports**

**City Administrator, Building Official and Network Administrator: - Robert Omans:**

- Reported the City issued 6 building permits which brought in nearly \$55,000 in fees; and performed 40 building inspections in June. At this time last year, there were 43 permits which brought in \$45,000 with 25 inspections.
- Reported the City held a Pre-Construction meeting regarding the Pine Street Sidewalk Improvements, which will begin on 07/15 and will be completed by 08/09/19.
- Reported the City held a bid opening on 07/08/19 for the SR 903 Utility Extension. There was a large turnout of bidders; a recommendation for award will be made under New Business on this current agenda.

**City Planner – Lucy Temple (absent) - Report read by City Administrator Robert Omans:**

- Reported the State is reviewing the GMA Update Ordinance.
- Reported the planning department has several large project permits in review, including 2 sub-divisions, the Horse Park Covered Arena, T-Mobile cell tower, and other projects requiring staff time for preliminary planning. Consultants are assisting with the developer reimbursement on these larger projects.
- Reported there are several smaller permits being reviewed, including sign permits, petition to vacate a right-of-way and several variances applications.
- Reported the planning department has been coordinating with the Yakama Nation and CWU to arrange Ground Penetrating Radar review of the cemetery expansion project

proposed by the VFW. These entities are working to secure necessary permitting from DAHP.

**Public Works – Mike Engelhart:**

- Congratulated William LaRue and Veolia for receiving the DOE Wastewater Treatment Plant Outstanding Performance Award.
- Reported the City will be working towards pre-planning for next year's 4<sup>th</sup> of July Parade, due to some issues with this year's event.
- Reported the City continues to repair potholes.
- Reported the chip seal project is complete, thanks to the County.
- Reported the Public Works Department has completed striping on Pennsylvania and Harris Avenues.
- Reported the Pine Street Sidewalk Improvement Project will be starting on 07/15/19.
- Reported PSE must lower a gas main in the coming weekend due to the Pine Street Sidewalk Improvement Project, which will be starting the following Monday.
- Reported the Kittitas County Connector Bus is up and running; he will order and install signs that will identify the various bus stops on 07/16/19.
- Reported the City has been experiencing several sewer backups; sometimes 2 or 3 per day. The crew is working to get them all repaired.
- Reported there have been no water line breaks in the last 2 weeks.

**Interim Police Chief – Sergeant Bland:**

- Reported there was a very good turnout at the Wye, Flagpole Park and Memorial Ball Field Park for the 4<sup>th</sup> of July Fireworks display. Railroad Street was emptier due to the fireworks ban. Parking barricades were out early which helped the event to be successful.
- Reported 5 officers from the Sheriff's Department helped with traffic control for the parade, resulting in good traffic flow.
- Reported many parade attendees stayed for the 3 on 3 Basketball Tournament; all attendees were very well behaved and there were no incidents.
- Reported he received many compliments about the motorcycle group in the parade.
- Reported the 4<sup>th</sup> of July weekend went very well overall in Cle Elum.

**Fire Department – Chief Ed Mills:**

- Reported 20 calls for the month of June, including 2 fire calls, 16 EMS, 1 hazardous condition and 1 good intent responses, noting the 2 fire calls were for small fires; one in an outside garbage can and 1 in a planter. Chief Mills asked the citizens not to use these types of receptacles as ashtrays but to put cigarettes in appropriate locations.
- Reported there were no fireworks-related calls over the 4<sup>th</sup> of July weekend and stated the fireworks ban seems to have had a positive effect in keeping the fire danger low.
- Reported Engine 511 has been pump-tested and passed. The engine is currently having the lights replaced by Cascade Fire in Yakima. The engine has been having wiring issues, which existed at the time of purchase. The vehicle should be back within a week.
- Reported Engine 521 passed the pump testing at a lower rating. The Department will proceed with recertifying the engine at the lower rating. He is researching pricing to replace Engine 521 as it is past the recommended years for qualifying for WSRB points.
- Reported Brush Truck 511 is out of service at the City Shop having new injectors installed.
- Reported he is working on a new ten-year plan to include an additional brush vehicle.
- Reported he met with the Director of the Horse Park on 07/08/19, and observed the recent fire-wising and upgrading that has been done at the facility.
- Reported he is updating the camera system at the fire stations, which will help protect and monitor all gear and apparatus. The system should be in place within the next few weeks.

- Reported there is no burn ban within the City limits at this time. The Department will be following any extreme advisories and may possibly implement a burn ban on 07/26/19. An article will be in the paper and there are flyers located at City Hall. Chief Mills asked citizens to self-govern and not have recreational fires or briquette barbecues on windy days.

*Council member Williams asked how much money is in the apparatus reserve fund for the new truck; Chief Mills responded there is \$84,068 in the new truck fund.*

*Council member Steven Harper asked Chief Mills if he felt it would cause a great risk to health and safety or undue risk if the Cle Elum Ordinances were revised to allow Fireworks during the New Year celebrations. Chief Mills stated it would not be a great risk during the time of year when snow and moisture is on the ground. Council member Harper noted the Council may revisit the Ordinance to allow fireworks on New Year's Eve.*

**Veolia – William LaRue:**

- Noted it is a group effort to earn the Wastewater Treatment Plant Outstanding Performance Award from the DOE; and the staff at both facilities take to heart in what they do.
- Provided graphs of the Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water versus Wastewater Plant Flows for June 2019.
- Reported one reactor basin at the Wastewater Treatment Plant has been taken off-line and drained for the annual cleaning.
- Reported there is an issue with one of the impellers on a pump at the Wastewater Treatment Plant. He is obtaining estimates to repair or replace.
- Reported there is an issue with the raw water meter from the Yakima source at the Water Treatment Plant; the meter should be rebuilt or replaced. The options are: 1) wait for failure, dismantle, then send in for repair; 2) purchase a completely rebuilt drop-in unit for \$3,900 and rebuild the old meter to be used as a spare; or 3) replace the entire meter for \$6,000 or more. Mr. LaRue recommended (2) the option of the drop-in unit, completely rebuilt and flow tested.

**Public Appearances**

None

**Business Requiring Public Hearing**

None

**Unfinished Business**

None

**New Business**

**a. Results of Bid and Contract Award – SR 903 Utility Extension:** Roy Lewis of HLA reported 9 bids were received on 07/08/19 and provided a graph of the bid results. The apparent low bidder was DJB Construction with a bid of \$656,969.40, which was 11% under the Engineer's Estimate. HLA formally recommended the bid be awarded to DJB Construction. *A motion was made by Steven Harper and seconded by Mickey Holz to accept HLA's recommendation to award the bid for the SR 903 Utility Extension to DJB Construction. The motion carried unanimously,*

**b. HLA Task Order 2019-01 – SR 903 Utility Extension:** Roy Lewis of HLA presented the Task Order which covers HLA's services and defines the Scope of Work expected of HLA for the SR 903 utility extension. HLA asked the Council to authorize the mayor to sign the task order for engineering services. Robert Omans, City Administrator noted Kittitas County would be paying all costs incurred and no money would be paid by the City. *A motion was made by Mickey Holz and seconded by Beth Williams to authorize the Mayor to sign Task Order #2019-01 for engineering services. The motion carried unanimously.*

- c. HLA Task Order 2108- 02 – Addendum No. 1 – 100% PWB Pre-Construction Loan:** Roy Lewis of HLA reported to Council the Federal Highway Administration funding has been approved; this task order is a housekeeping item redistributing funds as outlined in HLA Task Order 2018-02. Designation will be \$505,653 from 100% Public Works Board Pre-Construction Loan and \$199,347 as the Local Agency Consultant Agreement No. 18189E, which has been budgeted for 2019. The addendum includes completion of design and funding administration for Phase 3 of the First Street Improvements and Downtown Revitalization and will replace Task Order No 2018-02. *A motion was made by Ken Ratliff and seconded by Beth Williams to authorize the mayor to sign Task Order 2018-02 Addendum No. 1 with HLA Engineering and Land Surveying, Inc.as presented. The motion carried unanimously.*
- d. HLA – Local Agency A & E Professional Services Lump Sum Consultant Agreement:** Roy Lewis of HLA presented the agreement to Council noting it will serve to start on the Phase 3 – Downtown Revitalization Design for a maximum amount payable of \$199,347. The agreement determines how the \$199,347 will be spent. *A motion was made by Steven Harper and seconded by Ken Ratliff to approve the Consultant Agreement Number 18189E in its entirety. The motion carried unanimously.*
- e. Mary Bridge Children’s Courage Ride – Request to Amend Variance to camp at Centennial Park:** John Glondo, council representative to the events committee, reported to Council the Mary Bridge Children’s Courage Ride event had been approved by the Events Committee. The City Council approved a request for a variance to camp at Centennial Park on 08/23/19 for an early departure on 08/24/19. A Boy Scout Troop has volunteered to help keep the park clean during and after the event and would like council permission to camp in the Park on 08/24/19. *A motion was made by Ken Ratliff and seconded by Steven Harper to give permission to the Boy Scouts to camp at Centennial Park on Saturday 08/24/19 to help with the cleanup after the Event. The motion carried unanimously.*

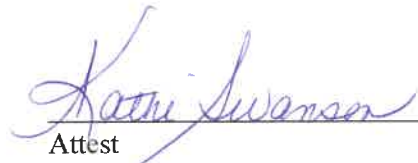
#### Committee Reports

Steven Harper reported he had been contacted by a concerned citizen about the parade route going east to west. Flag carriers in the parade were fighting the wind. Council member Harper recommended changing the parade route back to the west to east route as was historically done in the past. John Glondo responded there is ongoing discussion between the events committee and event organizers and discussion will continue with regard to the parade route.

#### Motion to Adjourn

*A motion was made by Mickey Holz and seconded by Steven Harper to adjourn. The meeting adjourned at 6:50 p.m. The next regular scheduled meeting is Tuesday July 23, 2019 at 6:00 p.m.*

  
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Mayor

  
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Attest