

City of Cle Elum
Regular City Council Meeting
September 24, 2019

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Tom Hastings, John Glondo, Ruston Weaver, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Staff present was City Administrator Robert Omans, City Planner Lucy Temple and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by John Glondo and seconded by Mickey Holz to accept the agenda as presented. The motion carried unanimously.

Announcements – Appointments, Awards and Recognition

a. Mayor McGowan reported to council Vertical Bridge appealed the Planning Commission's decision to deny the Conditional Use Permit Application to place a cell tower on the ridge in Cle Elum. That appeal will come before City Council for quasi-judicial deliberations. The Appearance of Fairness Doctrine in Washington State was provided to each council member to review. *Council member Harper publicly requested that no member of the community approach him during this appeal process. Council member Ratliff noted Council member Harper's statement speaks for all council members.*

Consent Agenda

A motion was made by Steven Harper and seconded by Ken Ratliff to accept the consent agenda as presented; which included the minutes of the 09/10/19 Regular Council Meeting; EFTs and Vouchers #41513 – 41547 in the amount of \$133,581.47 and 09/16/19 Payroll Vouchers in the amount of \$81,278.99. The motion carried unanimously.

Officer Reports

City Administrator, Building Official and Network Administrator: - Robert Omans:

- Reported to council that staff had obtained information regarding the State Department of Revenue taking charge of all local business licenses, effective 2020. The information was provided to council pertaining to the program.
- Reported Noel Communications, internet provider for the City, has been sold to Wholesale Networks; the City will be following the process in the franchise agreement to transfer all terms of this agreement.
- The Hospital District is proposing to hold a drive-through flu shot station next to KVH Urgent Care on Billings Avenue on 10/26/19 from 10 am to 2 pm. Details are being worked out.
- The City Hall painting project is going well and will be done by 09/27/19.
- The audit is proceeding well. When completed, council members will be invited to the exit conference.
- The Douglas Munro Memorial Ceremony, put on by the Coast Guard, will be held on 09/27/19 from 11 am to 1 pm.

City Planner – Lucy Temple:

- Reported she attended the Washington State Planning Directors Association conference in Chelan on 09/10/19.
- Reported she has been asked by Andy Meyer of AWC to be the Eastern Washington representative on the AWC Small City Advisory Committee.

- Reported the City has received a plat application for the Cle Elum Pines West Division III Development. This will come before City Council as a Type IV application. Materials will be provided to council for their review.

Public Works Director – Mike Engelhart:

- Reported the Miller Avenue Project has been completed; the sewer tie-in and paving will be completed on 10/2/19.
- Reported the Utilities tie in at SR 903 and #5 Mine Road has been completed.
- Reported the crew is inspecting the sewer systems with the camera truck purchased earlier this year.
- *Council member Mickey Holz commented people are raving about the event at the Wye which was coordinated by Mike Engelhart.*

Police Chief – Kirk Bland

- **Absent – No Report**

Fire Chief – Ed Mills:

- **Absent – No Report**

Citizen Comments on Non-agenda Items

None

Public Appearances

Amy McGuffin – Chamber of Commerce Report:

- Introduced Madison Ford as the new Director of Tourism and Events. Ms. Ford has a background in digital marketing and reported the Chamber is restructuring.

Debbie Bogart – Executive Director – Cle Elum Downtown Association:

- Reported July and August went well for downtown businesses.
- Thanked Mike Engelhart and his team for partnering with CEDA on the flowers.
- Reported many of the merchants in the downtown area, including Marson & Marson, Cashmere Valley Bank, Mule and Elk, Mike’s Tavern and Cavallini’s Pharmacy, have sponsored events of their own.
- Reported the “Live at the Wye” event was exciting to see.
- Reported the roof top lighting has been repaired and 4 or 5 more buildings have been added. More buildings will be added in 2020.
- Reported all 4 CEDA committees are up and running. Committees are discussing types of events to bring more people into town, analyzing the market to determine what businesses need and finalizing the pocket parks projects.
- Reported there will be a Main Street Board Retreat with Deanna Dern on 10/15/19.
- Reported CEDA is working on the Budget for 2020
- Reported the Boo Elum event will be held on 10/31/19.
- Reported there is a ribbon cutting ceremony set for Woodridge Homes.
- Provided copies of the Downtowner Newsletter to council.

Letter of Support for City Park Improvements Grant Application: Shirley Sizemore approached the Council with a proposed plan to make improvements to City Park on West Second Street. Other people/entities involved with the proposed project are Kiwanis, Rotary, Mike Engelhart, Lucy Temple and Devin Smith. Improvements include, but are not limited to, a new Gazebo, removing all playground equipment (except the merry-go-round) and moving the playground, with new equipment, to another area of the park Ms. Sizemore is preparing a \$700,000 grant application to GLY Construction for the proposed improvements and needs a letter of support from the City of Cle Elum. *A motion was made by Steven Harper and seconded by Ken Ratliff to authorize the Mayor to sign a letter of support for the Park Improvement Grant Application. The motion carried unanimously.*

Business Requiring Public Hearing

a. **Shoreline Master Program Updates – Ordinance No. 1569 Adopting SMP Updates:** City Planner Lucy Temple reported to council the purpose of the Amendment is to include text changes as required through the Yakama Nation Tribe appeal of the Kittitas County and City of Cle Elum 2016 Shoreline Master Plans.

Mayor McGowan opened the hearing for public comments at 6:39 pm.

Hearing no comments from the public, Mayor McGowan closed the hearing at 6:39 pm.

Council member Steven Harper asked to waive the reading of the changes as they have been reviewed by DOE, Department of Commerce and the Cle Elum Planning Commission; and that a State Judge ordered the changes; and motioned to approve Ordinance 1569 to amend the proposed changes to the City Code. The motion was seconded by Mickey Holz. Mickey Holz asked if the changes could affect the City's water; Ken Ratliff asked if staff sees any issues that would impact operations of the City. Lucy Temple assured Council the changes do not hinder the process the City has nor will it affect future projects. The motion carried unanimously.

Unfinished Business

None

New Business

a. **Ordinance No. 1567 – Budget Amendment:** *A motion was made by Ken Ratliff and seconded by Steven Harper to adopt Ordinance No. 1567, amending Ordinance 1511 with the amounts listed. The motion carried unanimously.*

b. **Resolution No. 2019-013 – Surplus Fire Department Printers and Keyboards:** *A motion was made by Beth Williams and seconded by Mickey Holz to adopt Resolution 2019-013 to surplus outdated Fire Department equipment. The motion carried unanimously*

c. **Local Co-op Fire Protection Agreement – City of Cle Elum, Forest Service, and USDA:** Robert Omans presented the agreement pertaining to the exchange of local fire protection services, and asked council to allow Fire Chief Ed Mills to sign the agreement. *A motion was made by John Glondo and seconded by Steven Harper to authorize Chief Mills to sign the Cooperative Fire Protection Agreement with the U.S. Forest Service.* Question: Ken Ratliff stated the Mayor should sign the document and not the Fire Chief. *John Glondo retracted his motion and Steven Harper retracted his second. A motion was made by John Glondo and seconded by Steven Harper to authorize the appropriate signing official to sign the Cooperative Fire Protection Agreement with the US Forest Service.* Question: Ken Ratliff asked who will determine who the appropriate signing official is. Mayor McGowan stated staff will ask the City Attorney. *The vote was called: Tom Hastings, John Glondo, Ruston Weaver, Steven Harper, Mickey Holz and Beth Williams voted aye. Ken Ratliff voted nay, because the motion does not specify the mayor as the signer. The motion carried by a vote of 6 to 1.*

Committee Reports

Law and Justice Committee Report – Beth Williams:

- Reported she attended the Law and Justice Committee meeting on 09/18/19; disbursement of the Law and Justice Grant funds was discussed at the meeting. The Cle Elum Police Department had applied for \$2,360 for defensive equipment. The grant application was denied and the CEPD was told to share equipment that is available through other agencies.
- Shared information regarding the Youth Services Mentoring and Prevention Program. The program helps youths aged 14 – 19 by giving them opportunities to explore career opportunities through mentoring by responsible adults.

Lodging Tax Committee – Steven Harper:

- Reported the LTAC Committee met to discuss the Cle Elum Roundup Application for \$15,000 in lodging tax funding for the 2020 rodeo event. Council member Harper noted the application meets the criteria; however, the Cle Elum Roundup Board has been informed that communication between the Cle Elum Roundup Board and the staff at the City of Cle Elum must improve. *A motion was made by Steven Harper and seconded by Ken Ratliff to accept the Lodging Tax Advisory Committee recommendation to award \$15,000 to the Cle Elum Roundup Association for the 2020 rodeo. The motion carried unanimously.*

Mayor McGowan:

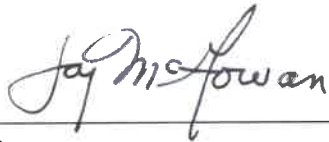
- Reported to Council that Shirley Ann Sizemore, who spoke earlier in the evening regarding a Park Improvement grant application, is also spearheading the Jr. Firefighter Program.

Utilities Committee – Tom Hastings:

- Reported the Committee met to discuss the request for relief of charges incurred by a resident and 702 West Sixth Street due to a leak, which has been repaired. The Utilities Committee recommends the credit of \$309.54. *A motion was made by Beth Williams and seconded by Mickey Holz to grant monetary relief in the amount of \$309.54 due to a water leak. The motion carried unanimously.*

Motion to Adjourn

A motion was made by John Glondo and seconded by Mickey Holz to adjourn. The meeting adjourned at 7:05 p.m. The next regular scheduled meeting is Tuesday October 8, 2019 at 6:00 p.m.



 Mayor



 Attest