

City of Cle Elum  
Regular City Council Meeting  
November 26, 2019

**Call to Order – Roll Call of Membership**

The meeting was called to order by Mayor Pro-Tem Ken Ratliff at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were John Glondo, Steven Harper, Mickey Holz and Ruston Weaver. Tom Hastings, Beth Williams and Mayor McGowan were absent. Staff present was City Administrator Robert Omans, City Treasurer Robin Newcomb, Public Works Director Mike Engelhart, Police Chief Kirk Bland, Fire Chief Ed Mills and City Clerk Kathi Swanson. *A motion was made by John Glondo and seconded by Ruston Weaver to excuse Tom Hastings, Beth Williams and Mayor Jay McGowan. The motion was carried unanimously.*

**Approval of the Meeting Agenda**

*A motion was made by Steven Harper and seconded by John Glondo to amend the agenda to add Resolution 2019-22, Surplus Police Tasers, under agenda item 10g and to approve the agenda as amended. The motion carried unanimously.*

**Announcements – Appointments, Awards and Recognition**

None

**Consent Agenda**

*A motion was made by Steven Harper and seconded by John Glondo to approve the consent agenda as presented; which included the minutes of the 11/12//19 Regular Council Meeting; EFTs and Vouchers #41697– 41729 in the amount of \$341,616.03 and 11/30/19 Payroll Vouchers in the amount of \$71,355.21. The motion carried unanimously.*

**Officer Reports**

**City Administrator, Building Official and Network Administrator: - Robert Omans:**

- Reported McKinstry has finished the energy usage survey at the Water Treatment Plant and will start the project in December, which includes replacing interior and exterior lights, running gas lines and making the roof penetrations.
- Reported City Hall will remain open until 4:30 on 11/27/19, but will be closed on 11/28 and 11/29/19 in observance of Thanksgiving.
- Reported garbage service will be delayed by one day this week due to the Thanksgiving Holiday. The schedule is posted at City Hall and on the City's website and Facebook page.

**City Planner – Lucy Temple:**

- **Absent – No Report**

**Public Works Director – Mike Engelhart:**

- Reported the water fill station is closed for the winter; in an emergency, call City Hall.
- Reported the airport has been winterized.
- Reported the crew continues to replace water meters; the project is nearing completion.
- Reported the crew cleaned up garbage on First Street Hill and other areas of the City.
- Reported the crew will be replacing a water main on Davis Street next week.
- Reminded the citizens to take precautions during the cold weather to prevent frozen water lines.

**Police Chief – Kirk Bland**

- Reported Dave Holland of Orcas Island has been chosen to fill position 8 and will start 01/01/2020.

- Reported the department assisted Issaquah with a theft case.
- Reported a robbery at the Cle Elum Safeway. Surveillance video provided a photo of the suspect; an arrest warrant was issued. The suspect was picked up by Auburn police on a separate charge. Some cash from the Safeway robbery was recovered.
- Reported the landscaping project has been completed thanks to several local companies.
- Reported he will be asking council to surplus some police equipment later on the agenda.

**Fire Chief – Ed Mills:**

- Presented the 2020 – 2030 Strategic Plan to the council for their review.
- Reported the By-Laws have been approved by the membership.
- Reported the City patch has been designed and approved by the department and was presented to council for their review. *Councilmember Harper suggested the department review the partial rendition of the flag to insure it is okay to use; Chief Mills agreed to research the question.*
- Reported the new pumper truck has been sent to Oregon to be outfitted and adjusted to suit the Department's needs. The truck will be delivered to Cle Elum in late February.

**Citizen Comments on Non-agenda Items**

**Patricia Preston – 906 West Second Street:** Reported she has been coming to City Council for the past 3 years and thanked everyone for all they do, saying she has learned a lot. Ms. Preston plans to participate more and may run for council in the future.

**Beth Marker – 202 East Third:** Suggested to council the Coca-Cola trailer parked in the Wye Park should not be allowed to provide free advertising for Coca-Cola; it should be wrapped and the city logo and other small business logos from the community should be utilized on the trailer, generating \$15k to 20k per year for local advertising. Those revenues could be used for the development of that space. *Mike Engelhart, Public Works, responded the City is aware of the issue and has been working with CEDA and the Chamber. The City will be tarping the trailer after the first of the year and is looking at ways to welcome people to Cle Elum using the trailer for logo spaces. Councilmember Harper noted it is difficult to remove the decal in the winter weather.*

**Kris Sullivan – 310 Grant Street:** Reported he is still working with the FAA to get the flight patterns changed for the noisy prop jets that fly over Cle Elum.

**Public Appearances**

**Madison Ford – Chamber of Commerce Report:**

- Provided the Discover Cle Elum report for October 2019 – monthly information will continue to change. A pie chart will be provided on the next report.
- Reported the Chamber is working with CEDA to feature more businesses in 2020.
- Reported 31% organic searches of the users on DiscoverCleElum.com.
- Reported the website traffic has increased by 36% from last year.
- Reported the brochure Trail pages have been updated to include the Forest Service and Towns to Teanaway.
- Reported the Chamber is advertising on Facebook and Instagram. Posts are more specific in content. The goal of the ads is impression and to retarget users, specifically on the west side. The Chamber has implemented a re-marketing technique.
- Reported more people are signing up for the newsletter.

**Debbie Bogart – Executive Director – Cle Elum Downtown Association:**

- Thanked the Police and Fire Chiefs, as well as the Public Works Director, and their staffs for a successful Boo-Elum event.
- Provided posters and information regarding Christmas in Cle Elum.

- Provided a short slide show featuring CEDA values, CEDA Strategic Priorities and the Four Point Approach.
- Reported Christmas in Cle Elum will be utilizing 3 empty store fronts.
- Reported Holiday music will be played from 8 am until 8 pm 11/30/19 through 01/01/20.
- Reported small Business Saturday, a National Program, will be held on 11/30/19.
- Reported each business can go into Shop Local and design their poster in 2020.

#### Business Requiring Public Hearing

**Final 2020 Budget Hearing:** Robert Omans presented the final \$14 million budget, which includes \$500k for the Fire Truck. Mayor Pro-Tem Ken Ratliff opened the Public Hearing for public comment at 6.46 pm. Debbie Bogart commented the salary of the City Librarian should be re-evaluated in 2020 for 2021 based on the valuable service the librarian provides. Hearing no further comments, the Mayor Pro-Tem closed the Public Hearing at 6:48 pm.

#### Unfinished Business

**Ordinance No. 1570 – Adopting the 2020 Budget:** *A motion was made by Steven Harper and seconded by Mickey Holz to approve Ordinance 1570 adopting the 2020 Budget. The motion carried unanimously.*

**Security Event Data Sharing Agreement contract – Steve Stein:** Mr. Stein described the monitoring system as a no-cost cybersecurity event monitoring system using metadata collected by students acting as cybersecurity analysts by evaluating events observed. Discussion by council included concerns that students would see unmasked IPs and exploit the information. *A motion was made by Mickey Holz and seconded by Steven Harper to table discussion on this matter until more data can be collected. John Glondo, Steven Harper and Mickey Holz voted aye. Ruston Weaver noted nay. The motion carried with a 3 to 1 vote.*

#### New Business

a. **Resolution 2019-015 – Adopting the Fire Department By-Laws – Ed Mills:** *A motion was made by Steven Harper and seconded by Mickey Holz to approve Resolution 2019-015 adopting the By-Laws of the Cle Elum Volunteer Fire Department as presented. The motion carried unanimously.*

b. **Ordinance 1571 – 2020 Salaries – Robin Newcomb:** *A motion was made by Mickey Holz and seconded by John Glondo to approve Ordinance 1571 adopting the 2020 Salary Schedule for the employees of the City of Cle Elum as presented. The motion carried unanimously*

c. **Resolution No. 2019-019 Establishing Policies and Procedures for Petty Cash and Tills:** Robin Newcomb presented the Resolution to Council, noting it is a housekeeping item and must be established by Resolution. *A motion was made by Mickey Holz and seconded by John Glondo to approve Resolution No 2019-019 as presented. The motion carried unanimously*

d. **Pine Street Sidewalk Improvement Project – Belsaas and Smith – Final Estimate #2 \$118,794.43:** Mike Engelhart reported to council the contractor completed the project and has requested the release of payment. *A motion was made by Steven Harper and seconded by Mickey Holz to approve payment of Final Pay Estimate #2 in the amount of \$118,794.43. The motion carried unanimously.*

e. **Resolution 2019-020 - Accepting the Pine Street Improvement Project as Complete:** Mike Engelhart reported to Council the project has been determined to be complete. *A motion was made by Mickey Holz and seconded by Steven Harper to approve Resolution 2019-020 authorizing the Mayor to accept the final work performed by Belsaas & Smith Construction, Inc. for the Pine Street Sidewalk Improvements Project as complete. The motion carried unanimously.*

f. **Resolution 2019-021 – Surplus Public Works Equipment:** Mike Engelhart reported to Council the 2006 Ford is no longer needed and the Handheld GPS is outdated and no longer needed. *A motion was made by Mickey Holz and seconded by John Glondo to approve Resolution 2019-021 providing for disposal of Public Works 2006 Ford F250 and a handheld Garmin GPS Unit. The motion carried unanimously.*

g. **Resolution 2019-022 0 Surplus Police Tasers:** Kirk Bland reported to Council the Police Department procured new Tasers in 2019; the old Tasers are outdated and no longer supported by the company. *A motion was made by Mickey Holz and seconded by Steven Harper to approve resolution 2019-022 as presented. The motion carried unanimously.*

#### Committee Reports

##### Lodging Tax Committee – Steven Harper:

- Reported the LTAC has met and will bring a recommendation for the Mayor to sign at a future meeting.

#### Motion to Adjourn

*A motion was made by Mickey Holz and seconded by Steven Harper to adjourn. The meeting adjourned at 7:36 pm. The next meeting will be held on December 10, 2019 at 6:00 p.m.*



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Mayor



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Attest