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CITY OF CLE ELUM
PLANNING COMMISSION MEETING
Regular Meeting Minutes
18 September 2018 6:00

1. **Roll Call and Call to Order**

The meeting was called to order at 5:59pm by **Kerry Clark**. Also in attendance were **Debra Davis, Pamela Hawk, and Devin Smith**. Staff present was Planner Lucy Temple and Intern Isaac Anzlovar. *Debra Davis made a motion to excuse Matthew Lundh. Devin Smith seconded the motion and it passed unanimously.* At 6:01 Matthew Lundh walked into the meeting.

2. **Set Agenda**

The Commission agreed to set the agenda.

3. **Review of the minutes**

• 04 September 2018

The Commission had no changes to the meeting minutes.

4. **Announcements, Appointments, Awards, & Recognitions**

Planner Temple announced that the Planning Commission is still looking for someone to fill its Citizen Alternate position. A copy of the 13 September 2018 Northern Kittitas County Tribune legal add that advertised the vacant position was supplied in the Commissions packets. The legal add will be published in the 20 September 2018 paper as well.

5. **Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

None.

6. **Public Appearances**

None.

7. **Business Requiring Open Hearing**

• CUP-2018-002 Double D Storage

Commissioner Clark opened the public hearing for CUP-2018-002 on 18 September 2018 at 6:05pm. Planner Temple introduced CUP-2018-002 and stated that it's for a Conditional Use Permit for a storage facility at 281 Airport RD (Parcel # 093034). The staff report was sent to the Commission on 04 September 2018 and supplied in their meeting packets. Temple went on to explain that the property has a wetland that was previously filled in and now the Washington State Department of Ecology is requiring the owner to allow the wetland to rejuvenate. The parcel also only has electricity running to it which limits the property to uses that don't require sewage or water like a storage unit complex without an office. Temple ended recommending the Commission approved the Conditional Use Permit.

The applicant Dale Defoor was present and explained that the wetland will be persevered and currently he has a proposed site plan under review by the Washington State Department of Ecology for an average wetland buffer. He went on to explain that there was no need for a stormwater plan because only the entrance and exit will be paved and the rest of the surfaces will be permutable gravel, and the site will be graded in a way to direct water away from the road and wetland and be absorbed through the gravel. Defoor ended with explaining that the facility will be managed by a management company and will be open 24/7 to tenant by an electric opening access gate.

1 No one from the public was present to give a comment. *Commissioner Clark*
2 *closed the open public hearing at 6:16 on 04 September 2018 and the Commission*
3 *went into deliberation.*

4 The Commission had reviewed the staff report before the meeting and had no
5 issues with what was being proposed. *Matthew Lundh made a motion to approve*
6 *CUP-2018-002 with the condition that Washington State Department of Ecology*
7 *approve of the site plan with the average wetland buffer. Debra Davis seconded and*
8 *the motion passes unanimously.*

9 **8. Unfinished Business**

10 • Training

11 Intern Anzlovar gave the Commission a presentation on the City's website and the
12 City Municipal Code.

13 **9. New Business**

14 • Absentee Policy

15 Intern Anzlovar presented the Commission with some research he did on other cities
16 commissions/council attendance policies. Anzlovar explained that most cities don't
17 have a policy for it, but a written regulation in a council/commissions guide book.

18 Anzlovar suggested that the Commission adopt a rule that if a Commissioner missed
19 for consecutive meeting (2 months worth of meeting) then the Commission could ask
20 them to resign. The Commission decided to table this decision for another meeting so
21 they would have some time to think about the appropriate policy.

22 **10. Staff Report**

23 Planner Temple announced that there will be a hearing for VAR-2018-003 at the 02
24 October 2018 Planning Commission meeting.

25 **11. Report of Committees**

26 Planner Temple reported that the Parks, Trails, and Off the Beaten Pathways Committee
27 has had three meetings and are currently reviewing each park needs.

28 **12. Comments from Commissioners and/or Staff**

29 None.

30 **13. Adjournment**

31 *A motion to adjourn was made by Pamela Hawk and seconded by Devin Smith. The*
32 *motion carried unanimously. The meeting adjourned at 7:46pm on 18 September 2018. The*
33 *next meeting will be on Tuesday 02 October 2018 at 6:00pm.*