

CITY OF CLE ELUM
PLANNING COMMISSION MEETING
Meeting Minutes
01 October 2019 6:00

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6 **1. Roll Call and Call to Order**

7 *Commissioner Clark called the meeting to order at 6:00pm. Commissioner Davis was*
8 *absent. Commissioner Lundh motioned to excuse Commissioner Davis, Commissioner*
9 *Fluegge seconded. Passed unanimously.*

10 **Set Agenda**

11 *Commissioner Lundh motioned to add the emergency comprehensive plan amendment to*
12 *the agenda. Commissioner Davis seconded. Passed unanimously.*

13 **2. Review of the minutes**

14 *Review minutes from September 17, 2019. No changes.*

15 **3. Announcements, Appointments, Awards, & Recognitions**

16 **4. Business Requiring Open Hearing**

17 *None.*

18 **5. New Business**

19 *No new business.*

20 **6. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

21 *None.*

22 **7. Public Appearances**

23 *None.*

24 **8. Unfinished Business**

25 **CUP-2019-002 appeal notification**

26 *Planner Temple appraised the Commission about the status of the appeal and notified*
27 *them more information would be forthcoming. Planner Temple cautioned the*
28 *Commission against having outside communication about the project since it is in the*
29 *middle of the appeal.*

30 **Proposed Zoning text amendments**

31 *Planner Temple advised Commissioners that the City would prefer to move forward with*
32 *the planned and reviewed text and map amendments, which include amendments*
33 *clarifying the Planning Director vs City Planner references. Commissioner Hawk*
34 *motioned and Commissioner Lundh seconded, to accept the text changes as presented*
35 *and move forward with the amendments by the end of the year.*

36 **Emergency Comprehensive Plan Amendments**

37 *Planner Temple explained the reason for the emergency amendment was to remove the*
38 *zoning map (since it would generally be inconsistent) and modify the land use map to*
39 *include the land use designations discussed and previously approved for the UGA areas.*
40 *The only other edits were to correct the figure numbers correspondingly. The Planner*
41 *sent the amendment off to Commerce for the required 60-day state review to enable the*
42 *amendment to be adopted by the end of the year. There will be a hearing at the November*
43 *5th Planning Commission meeting.*

44 **2020 Priorities**

45 *Planner Temple opened discussion of commitments made to focus on various policy for*
46 *2020. Code changes and fire adaptation.*

1 ○ **Wildfire readiness/preparedness**

2 *Planner Temple described the Kittitas Fire Adapted Communities Coalition*
3 *(KFACC) as an opportunity to determine what fire adaptation methods we could*
4 *use. Temple explained that she and Councilperson John Glondo used to adapt, but*
5 *have been unable to attend for months. Temple suggested people could meet with or*
6 *talk to Rose Shriner of Perteet, who is staff to KFAC. Planner Temple provided*
7 *examples of several ways the City could include fire adaptability in the code.*
8 *Commissioner Malek summarized a meeting that took place recently at Basecamp*
9 *Books, including some standards the firewising community suggests to create open*
10 *space adjacent to buildings. Planner Temple talked about the firewising the DNR*
11 *performed this year and last on City property, and what properties could happen in*
12 *the next year. Temple also informed the Commission about the brush dump*
13 *opportunities for the community during fall/spring cleanups and the challenges of*
14 *getting the brush dump emptied after the community fills it up. Commissioner Clark*
15 *discussed biofuel program examples. Planner Temple included discussion about*
16 *WUI code and how the City could provide guidance to landowners who would like to*
17 *firewise.*

18 ○ **Housing**

19 *Planner Temple discussed definition of affordable housing and the term cost*
20 *burdened. Temple reported that City staff were looking into what it would take to lift*
21 *the regulations for separate utility meters for ADUs which would reduce the cost to*
22 *the owner and the tenant for smaller more affordable units. Temple also talked about*
23 *the difficulty of expecting developers to create affordable housing. Temple suggested*
24 *looking into how to require larger developers to build or contribute to affordable*
25 *housing. Temple supplied examples and reminded this is a large issue that can only*
26 *be chipped away at. Temple suggested that this also be discussed in terms of impact*
27 *fees.*

28 ○ **Misc Planning**

29 *Planner Temple reported anticipating applications and additional development*
30 *proposals making October a busy month.*

31 **9. Staff Report**

32 None.

33 **10. Report of Committees**

34 *Commissioner Lundh reported on the parks committee for the City – specifically the Dog*
35 *park event and the cleanup and middle school field trip from Saturday through Monday.*
36 *Lundh also reported the GLY application for the City Park grant was coming up, and the*
37 *ShirleyAnn Sizemore was working on it to get the park project moving.*

38 **11. Comments from Commissioners and/or Staff**

39 None.

40 **12. Adjournment**

41 *Motion to adjourn made by Commissioner Lundh and seconded by Commissioner*
42 *Fluegge, ending the meeting at 7:24pm. Next regular meeting Tuesday 15 October 2019,*
43 *6:00 pm.*