

Abbr.	Permit	App. Type	Base Fee	Conditional Fee ¹	Related Permit ²
COMMUNITY DEVELOPMENT					
ANX	Annexation	IV	\$2,500	Staff Time ³	RZN, RZN + Amend, CODE+AM
BSP	Binding Site Plan	II	\$850.00	plus \$25 per lot Staff Time ³ Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	SEPA
BLA	Boundary Line Adjustment (includes combining parcels)	I	\$500.00	Staff Time ³ Recording Fees ⁴	
BLA-S	Segregation of Platted Lots	I	\$500.00		
CPA	Comp Plan Map/Text Amendment	IV	\$1,000.00	Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	SEPA
CUP	Conditional Use Permit (CUP)	III	\$525.00	\$175.00 ^{5,6} (±, ¥)	CUP-AR
CUP-AR	CUP Annual Review	III	\$75.00		CUP
CA	Critical Areas Permit	TBD	Applicable SEPA fees	\$175.00 ^{5,6} (±, ¥)	SEPA
DA	Development Agreement	IV	\$2,500	Staff Time ³	RZN, RZN + Amend, CODE+AM
EIS	EIS Preparation/Review		\$1,000.00	Staff Time ³	
F-PLAT	Final Plat Approval (Except BSP)	I	\$75 per lot	Recording Fees ⁴	
FP	Floodplain Development Permit	II	\$1,000.00	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	
GP	Grading Permit	II	\$450.00	\$175.00 ^{5,6} (±, ¥)	SEPA
HPC	Historic Preservation - Certificate of Appropriateness	II	\$50.00		Building Permit, or other
HOC	Home Occupation Permit (HOC)	I	\$250.00	\$175.00 ^{5,6} (±, ¥)	HOC_AR
HOC-AR	HOC Annual Renewal	I	\$25.00		HOC
PLAT-Rev	Plat Revision After Preliminary Approval	I-IV	Staff Time ³	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	
PMU	Planned Mixed Use Approval	IV	TBD	Staff Time ³ Recording Fees ⁴	SEPA
PreAp	Pre Application Conference	II, III, IV	Staff Time ³		Type II, III, IV Permit

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RZN	RZN - Rezone	IV	\$1,000.00	Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	
RZN-CPA	RZN + Amend - Rezone with Comp Plan Amendment	IV	\$1,775.00	Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	SEPA
S	Sign Permit	I	1-2 signs \$100 \$75 each additional sign		
S-TEMP	Temporary Sign Deposit	I	\$50 deposit		
SD	Sidewalk Displays and Advertisement permit	I	\$50/year		
SDR	Site and Design Review	I	\$350.00	\$175.00 ^{5,6} (±, ¥)	Building Permit
SEPA	SEPA Checklist (Single Parcel, Non Commercial)	III or IV	\$650.00	\$175.00 ^{5,6} (±, ¥)	
SEPA	SEPA Checklist (Commercial)	III or IV	\$800.00	\$175.00 ^{5,6} (±, ¥)	
SEPA-TD	SEPA Threshold Determination	I	\$150	Staff Time ²	SEPA
SHP	Shoreline Permit (Substantial Dev, Cond, Var)	I-IV	\$1,000.00	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	
SHPE	Shoreline Exemption	I	\$250.00		
SP	Preliminary Short Plat (<9 parcels)	II	\$850.00	Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	SEPA
STR	Short-Term Rental Permit	I	\$780.00		Short-Term Rental Business License AND Building Permit with inspection
SUB	Preliminary Subdivision (<10 parcels)	IV	\$2,000.00	Staff Time ³ \$175.00 ^{5,6} (±, ¥)	SEPA
TEL-MP	Telecom/Cable Master Permit	IV	\$2,500	Staff Time ³ Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	
TEL-UP	Telecom/Cable Use Permit	III	\$100.00	Staff Time ³ Recording Fees ⁴ \$175.00 ^{5,6} (±, ¥)	
VAC IV	VAC - Right of Way Vacations (Street/Plat/Alley)	IV	\$800.00	\$175.00 ^{5,6} (±, ¥) plus Appraisal costs, legal fees & 100% appraised land value	
VAR I	Variance from Devel. Standards	I	\$300.00		
VAR II	Variance from Devel. Standards	II	\$450.00	\$175.00 ^{5,6} (±, ¥)	
VAR III	Variance from Devel. Standards	III	\$600.00	\$175.00 ^{5,6} (±, ¥)	

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APPEALS					
	Appeal of Administrative or Land Use Decision	NA	\$550.00		
	Critical Areas Appeal	NA	\$250.00		
	CUP Appeal	NA	\$250.00		
	SEPA Appeal	NA	\$550.00		
	Telecom/Cable Master Permit Appeal		\$550.00		
	Telecom/Cable Use Permit Appeal		\$250.00		
PUBLIC WORKS					
	Street Excavation Permit		\$50.00		
	Water Filling Station - use fee		\$15 per 1,000gal		
	Oversized Load Permit Fee		\$200.00		
	Fireworks Display Permit		\$250.00		
BUSINESS LICENSING					
BASIC LICENSE FEES		<i>Fees not applicable to businesses with an annual income less than \$5,000</i>			
	Short-Term Rental Business License		\$150.00		Short-Term Rental Permit
	Contractor License		\$60.00		
	1-2 employees		\$30.00	Amusement device fee (see below)	
	3-5 employees		\$60.00	Amusement device fee (see below)	
	6-10 employees		\$100.00	Amusement device fee (see below)	
	11-25 employees		\$150.00	Amusement device fee (see below)	
	26-50 employees		\$275.00	Amusement device fee (see below)	
	51 or more employees		\$375.00	Amusement device fee (see below)	
SPECIALTY LICENSE FEES					
	Mall/Market license - manager/owner:		\$60.00		
	Mall/Market license - each booth or participant		\$35.00		
	Solicitor's 1-day license, first day		\$15.00		
	Solicitor's 1-day license, additional days		\$10.00		
	Annual Solicitor's license		\$35.00		
	Weekend booth fee (per 3-day weekend)		\$25.00		
AMUSEMENT DEVICE FEES					
	Pool tables, electronic games, vending machines (food, merchandise), jukeboxes, crane type machines		\$20.00 each		This gets added onto a business license
LATE FEES AND PENALTIES					
	Unpaid license fees after 90-days		\$25.00		

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OFFICE					
	Data CD/DVD Charge		\$10.00		
	Larger than Ledger Size up to Arch D Size (24" x 36")		\$3.00		
	NSF CHECK FEE -CITY WIDE--		\$35.00		
PRR	Public Records Copies		\$0.15		
	Zoning or Land Use Map		\$3.00		
	Letter (8 1/2" x 11")		BW-\$0.25 C-\$0.50		
	Legal (8 1/2" x 14")		BW-\$0.50 C-\$1.00		
	Ledger (11" x 17")		BW-\$0.75 C-\$1.50		
	FEMA FIRMette		\$7.00		
¹CONDITIONAL FEE, ²RELATED PERMITS, ³STAFF TIME, ⁴RECORDING FEES, ⁵MAILING/NEWSPAPER, ⁶PUBLIC NOTICE FEES					
1	A conditional fee may be required in addition to a base fee.				
2	Some permits may require other related permits .				
3	Staff time reimbursement may be required, per the attached staff salary/hourly rates (Fee Schedule Exhibit B).				
4	Recording fees are the Kittitas County recording fees				
5	(¥) Mailing/Newspaper Ad/Notification Charge	\$100.00	Applicable to Type II, III, or IV Permit		
6	(±) Public Notice Posting	\$75.00	Applicable to Type II, III, or IV Permit		