

City of Cle Elum
Regular City Council Meeting
May 24, 2021

Call to Order – Roll Call of Membership

The meeting was called to order by Mayor McGowan at 6:01 pm. The Pledge of Allegiance was recited. The Roll was called. Members present were Mayor McGowan, Matthew Lundh, John Glondo, Ruston Weaver, Steven Harper, Mickey Holz, Beth Williams and Ken Ratliff. Other members present were City Administrator Robert Omans, City Planner Lucy Temple and City Clerk Kathi Swanson.

Approval of the Meeting Agenda

A motion was made by Matthew Lundh and seconded by Beth Williams to approve the meeting agenda as presented. The motion carried unanimously.

Announcements, Appointments, Awards & Recognition

None

Consent Agenda

A motion was made by Beth Williams and seconded by John Glondo to accept the consent agenda as presented. The consent agenda included the minutes to the 05/10/2021 Regular City Council meeting; and 05/20/2021 EFTs and Checks #43426 - 43468 for Claim Vouchers in the amount of \$418,477.52. Council member Ratliff asked if Pineloch Sun was billed for the work the public works crew performed for them. Mayor McGowan responded Pineloch Sun was billed. Council member Ratliff asked for clarification of a voucher payment in the amount of \$136,862.68 to the Washington State Department of Commerce. Ben Annen, of HLA, reported the payment is the 1st of 5 toward a \$540,000 loan to the City by the Public Works Trust Fund for the First Street Stormwater Project. The motion carried unanimously.

Officer Reports

City Administrator/Building Official/Network Administrator – Robert Omans – Reported:

- The City Treasurer received a \$500 scholarship for the trip to South Bend, Indiana to receive her Certified Public Financial Administrator Award.
- The City spent over \$750,000 of Federal money in 2020, which requires a Federal audit. The audit is set to begin on 06/17/2021 and will cover 2019 and 2020 Federal expenditures.

City Planner - Lucy Temple – Reported:

- Receiving many calls, inquiries and permit applications; additional pre-application meetings are anticipated.
- The WSDOT Regional Mobility Grant in the amount of \$633,416 will be awarded to develop a Park & Ride facility located on Oakes and Railroad. The required match is \$158,354 which will be paid by a combination of existing local in-kind matches and funding.

Contract Planner – Gregg Dohrn::

- *Mr. Dohrn was not available to provide his report at the time of this meeting.*

Mayor McGowan – Reported:

- The Police Chief Kirk Bland is excited about the progress of the generator.

Citizen Comments on Non-Agenda Items

Larry Stauffer – 2661 Lower Peoh Point Road: Asked the Mayor and City Council what the City can do to ensure that new development, within City limits and approved by the City, is required to pay all costs for new non-City infrastructure associated with proposed development, including

required County road improvements and interchanges, new health care facilities, doctors, nurses and staff, and new school classrooms, teachers and staff. *Mayor McGowan responded these issues have been discussed and will be included in the agreement.*

Public Appearances - 15 Minute Limit

Chamber of Commerce – Madison Ford - Reported:

- a. Provided a Power Point presentation of the Tourism projects and Discover Cle Elum user information for April 2021.
- b. Planning for the Pioneer Day Parade and Independence Day Celebration is ongoing.
- c. Cle Elum is being represented with the Washington Tourism Alliance, Recreate Responsibly Coalition, Mountains to Sound Greenway Trust National Heritage Area Advisory Committee, Washington Recreation Forum and CAMAH.

Cle Elum Downtown Association – Debbie Bogart

- a. Public Markets are scheduled 06/05, 07/10, 08/07 and 09/04, 10 to 2 on Harris Avenue.
- b. A Façade and Beautification Grant is open until 06/21/2021.
- c. The Pioneer Days Planning Committee is collaborating on activities for the event.
- d. Rooftop lighting repairs are being made.
- e. Hanging baskets and planters will be placed on the streets the week of 06/01/2021.
- f. Six new business and community members have joined CEDA committees.
- g. A New Business Toolkit and Possibilities Window Tour, Branding Release, Volunteer Recognition, Board Member Recruitment and CEDA’s Annual Meeting are in progress.

Business Requiring a Public Hearing

CDBG Application – Stafford Avenue Corridor Improvements: Ben Annen, of HLA, reported the CDBG Program has a competitive call for projects with \$12 million available statewide for planning and construction of public infrastructure and community facilities. Each agency is eligible to apply for up to \$900,000. Projects must benefit low-income people, aid in the prevention of slums or blight, and/or address immanent threats to public health and safety. The Stafford Avenue Corridor Improvement Project, which would repair critical water line issues and include sidewalk replacement, fits the Public Health and Safety requirement. The City will be applying for \$800,000. A requirement of the CDBG Application is to hold a public hearing for discussion of the program details and goals prior to submission of the application. The Public Hearing was opened for questions or comments at 6:36 pm. No comments were received. The Public Hearing was closed at 6:37 pm. No action by council is required.

New Business

- a. **Grievance Procedure – CDBG Grant Funding Application:** Ben Annen explained part of the CDBG application is to have an adopted Grievance Procedure in place. *A motion was made by Ken Ratliff and seconded by Mickey Holz to adopt the Grievance Procedure. The motion carried unanimously.*
- b. **Resolution 2021-010 Amending the 2021 Cemetery rates:** Beth Williams reported that, although rates have increased every year, the cemetery fund is running at a deficit of \$20,000 per year. Council member Harper stated the new rates are still competitive with other municipalities and he supports the increases. This increase should bring the general fund back into a positive position and increase the rates enough to prevent another large increase in the near future. Mayor McGowan commented the cemetery is a historical and cultural part of the City; the irrigation system needs repaired or replaced, and this increase will help meet the cost of replacing it. Matthew Lundh raised concerns that this is the second time this year rate increases are being proposed. *A motion was made by Steven Harper and seconded by Matthew Lundh to table this*

item until the next meeting to give citizens a chance to purchase grave spaces at the old rates. The motion carried unanimously.

c. Release of Retainage \$13,028.87 – Belsaas & Smith – SR 903 & Stafford Sidewalk Improvements: *A motion was made by Ken Ratliff and seconded by Steven Harper to release the retainage of \$13,028.87 to Belsaas and Smith. The motion carried unanimously.*

d. Ordinance No. 1606 – Amending Critical Areas Ordinance CEMC 18.03: Josh Kubitz of AHBL, Inc. provided a power point presentation. Gary Berndt described the processes the Planning Commission conducted to develop this ordinance. The City is currently out of compliance. Mayor McGowan recommended having the City Attorney review the document and look into the Town Ditch mentioned in the document, adding the City has not been regulating Crystal Creek property because there was no buffer. Council member Ratliff asked to have accurate maps so the council can know what they are voting on. Council member Weaver voiced concerns as to whether the ordinance would affect the citizens. *A motion was made by Ken Ratliff and seconded by Beth Williams to table this agenda item until the next meeting. The motion carried unanimously.*

e. Ordinance No. 1607 Amending the Shoreline Master Program CEMC 18.02. A power point presentation was provided by Brittany Port of AHBL, who reported the City is obligated under certain state laws to review and amend its regulation pertaining to Shorelines of statewide significance. The amended SMP is due by 06/30/2021. *A motion was made by Steven Harper and seconded by Matthew Lundh to adopt Ordinance 1607 amending the Shoreline Master Program. The motion carried by a vote of 5 ayes and 2 nays.*

Committee Reports:

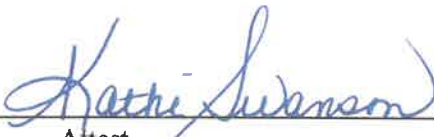
Steven Harper – IT Committee: Reported the Planning Commission has received their I-Pads.

Motion to Adjourn

A motion was made by Matthew Lundh to adjourn at 8:30 p.m. The next regular scheduled meeting is Monday June 14, 2021 at 6:00 p.m.



Mayor



Attest