

City of Cle Elum
Regular City Council Meeting
August 8, 2022, 6:00 pm

Call to Order – Roll Call of Membership

The Regular meeting of the City Council was called to order by Mayor McGowan at 6:00 p.m. The Pledge of Allegiance was recited. The Roll was called. Members present were Mayor McGowan, Matthew Lundh, John Glondo, Sarah Lackey, Steven Harper, Siw Bay-Hansen, Beth Williams and Ken Ratliff. Other members present were City Administrator Robert Omans, Public Works Director Mike Engelhart, Police Chief Kirk Bland, Fire Chief Ed Mills and City Clerk Kathi Swanson.

Public Comment – Limited to 5-Minutes

Beth Marker – 202 East Third Street: Asked if there is anything new to report on the 47 Degrees North Project. Mayor McGowan responded there would be a Planning report added to the Committee Reports section of the agenda.

Kathy Wyborski – 231 Sagebrook Lane: Asked if a swimming pool is part of the 47 Degrees North Project Plan. Council response: Although Sun Communities has contributed funds for the project, the pool is being handled by Upper Kittitas County Community Recreation Center; recommended she view the UKCRC website for further details. An architectural firm has been hired. Ms. Wyborski complained about the condition of the Craven property on Broadway.

Larry Stauffer – 2661 Lower Peoh Point Road: Asked if there has been a Pre-Application meeting, or is one scheduled, with Sun Communities and will Kittitas County Unincorporated Area Council be invited to the meeting. Mayor response: There has not been a meeting and none is scheduled at this time. Mr. Stauffer gave council a copy of an email string regarding efforts by the City staff to locate an Ordinance or Resolution adopting the Master Site Plan for Trendwest. Mr. Stauffer asked if the resolution cannot be found, what affect will it have on the development. Mayor McGowan responded a recording has been located and staff is in the process of listening to it to determine if a resolution or ordinance was adopted. Mr. Stauffer asked when the Hearing Examiner committee will be formed. Mayor response: the selection will take place when the process begins. The city is not ready to begin the process at this time.

Approval of the Meeting Agenda

A motion was made by Matthew Lundh and seconded by John Glondo to approve the meeting agenda with the following amendments: Add Planning Report under Committee Reports and move Item 5d, Perkins Coie LLP Engagement Letter, to New Business Item 10e. The motion carried unanimously.

Announcements, Appointments, Awards & Recognition

None

Consent Agenda

A motion was made by John Glondo and seconded by Beth Williams to accept the consent agenda as amended. The consent agenda included the minutes to the 07/25/2022 Regular City Council meeting; the 08/08/2022 Accounts Payable EFTs and Vouchers #44680 and 44688 - 44729 in the amount of \$546,999.98; and July 2022 Payroll Vouchers #44681 – 44687 in the amount of \$261,040.92. The motion carried unanimously.

Officer Reports

City Administrator, Building Official, Network Administrator – Robert Omans – Reported:

- Six building permits were issued in July totaling 44 to date for the year in the amount of \$50,000 in permit fees.
 - The City is now accepting nominations for the 2002 Pangrazi Award. Nominations will be accepted through 08/19/2022; 2 have been received so far. The Pangrazi Committee, consisting of John Glondo, Steven Harper and Beth Williams, will meet to consider the nominations received.
 - Fish and Wildlife is distributing door hangers informing citizens they will be fined if garbage cans are left out. This is in response to problems with bears getting into garbage cans and entering buildings. Omans advised citizens to put their garbage cans into a sturdy building, such as a garage or house.
 - Provided a short presentation of the TextMyGov app, with instructions on how to sign up.
- Public Works Director – Mike Engelhart - Reported:**
- These was a significant water leak on Fourth and Columbia; crews replaced a 100-foot section of piping.
 - Crews have been out early mornings dura-patching potholes and road shoulders.
 - The First Street Revitalization project is on schedule; access for business owners has been good.
 - Thanked the Rotary Club for the new armed forces flags. The City supplied a new American Flag; All flags have been placed at Flagpole Park.
 - Thanked all the people who have helped maintain Flagpole Park.
 - A youth group contributed their time to help clean up the City. Engelhart commented he appreciates they are being taught to give back to their community.
 - Commented it will be expensive to replace the aging water and sewer pipes and hopes funding can be obtained to replace them.
 - *Councilmember Lundh asked what the status is of the opening/closing of the restrooms in the City Park. Engelhart responded they are open from 7 am to 4:30 pm; the police are patrolling to help minimize vandalism. Port-a-potties are still available for after hours visitors.*

Police Chief Kirk Bland – Reported:

- A bear entered a residence in Roslyn over the past weekend.
- The department assisted Wenatchee Police Department with a kidnapping case. The suspect was apprehended and the children were recovered safely.
- Several DUIs were issued over the weekend.

Fire Chief – Ed Mills - Reported:

- The Department had 52 toned calls in July, including 34 EMS calls, 5 fire, 3 hazardous conditions, 8 service calls or good intent and 2 citizen complaints.
- The Burn Ban is in full effect with no open flame burning. Pellet grills and briquettes are being allowed this year. Chief Mills asked citizens not to place grills next to the house or other structures and recommended a 10-foot distance. Do not dispose of charcoal briquettes until they are fully extinguished and cold.

Veolia - William LaRue Reported:

- Graphs of Water Plant Flows, Run Times, Precipitation, Wastewater Flows and Water Plant versus Wastewater Plant Flows for July 2022 were provided in council packets.

At the Water Treatment Plant:

- Flows are up 22.3 mgd from last month due to the continuation of hot weather, yet runtime is down 10 hours from the same time period in 2021.
- Trying to determine why the water plant has shut down 3 times for no apparent reason. The issue may be related to the SCADA servers, which are 8 years old and should be replaced. The City budgeted \$30,000 for this project in late fall this year, but due to

these shutdowns, the replacement schedule has been accelerated. Three firms were contacted; only Methodworks responded with a quote of \$11,930.99, including tax. Mr. LaRue asked council for approval to move forward with the server replacement in the amount of \$11,930.99. ***A motion was made by Ken Ratliff and seconded by Sarah Lackey to proceed with the SCADA software replacement by Methodworks in the amount of \$11,930.99. The motion carried unanimously.***

- Reported he would like to replace the manual gate at the Water Plant with an automatic slide gate and to install an automatic gate opener at the Wastewater Plant, to strengthen security. Three firms were contacted; 2 responded with quotes of \$23,255.79 plus tax, and \$13,063.89 including tax. One quote in the amount of \$8,793.64 was received for the gate operator at the Wastewater Plant. LaRue asked council to approve the expenditure of \$21,857.53 to Ellensburg Fence for the installation of a security gate at the Water Treatment Plant and a gate operator at the Wastewater Treatment Plant. ***A motion was made by Ken Ratliff and seconded by Matthew Lundh to authorize the expenditure of \$21,857.53 for automatic gates and fencing at the Water and Sewer Treatment Plants. The motion carried unanimously.***

Planning – Gary Berndt reported:

- The Planning Commission has not been able to have meetings due to the lack of a quorum. They will try to meet once per month, likely on the first Tuesday of the month.
- Sat in on the interviews with the applicants for the planning commission opening.
- Asked the Council to consider expanding the commission to a 7-person commission, with voting rights, and eliminate the alternate positions.
- Offered to begin work on a Planning Commission Handbook when the current Mayor/Councilmember Handbook is completed.

Appointment to Planning Commission: Mayor McGowan announced staff has selected Colin Brissey to be appointed to the Planning Commission and asked for approval by the council. Councilmember Lundh asked to have the applications provided to them before they vote on the approval of the appointment and motioned to have this item moved to the next agenda. Councilmember Lundh also recommended having a councilmember included in the interview process in the future.

Public Appearances – 15-Minute Limit

- a. **Proclamation – International Drug Overdose Day – Pam Tuggle Miles:** . Mayor McGowan read the proclamation into the record and stated he will sign it.

Business Requiring Public Hearings

- a. **Continued Public Hearing – Ordinance 1631 – Sewer Connection Fees:** Dean Smith of HLA reported the Ordinance will adjust the rates to support the needs of the Wastewater system and will provide equity among the rate payers. The connection rates have not increased since 2005 when the new plant was built and no funds were ever designated for the collection system. This ordinance will provide money for the collection system, the plant, the plant administration and the sewer connection charge for a total of \$13,134, effective 2022. The rate will increase by 3% each year, beginning in 2023. Mayor McGowan opened the meeting for public comment at 7:08. Hearing no comments, the mayor closed the public hearing at 7:09. Councilmember Ratliff reported the Utilities Committee met and determined the rate increase is a necessity, noting this is not a charge to any existing customers, but is payable by new customers,

building new houses. *A motion was made by Steven Harper and seconded by Matthew Lundh to approve Ordinance 1631 as presented. The motion carried unanimously.*

b. **Continued Public Hearing – Ordinance 1632 – Flood Hazard Regulations:** Gregg Dohrn was not in attendance to provide an overview of the ordinance. Mayor McGowan read the introduction, which states the amendments are necessary to remain eligible for participation in the National Flood Insurance Program on a permanent basis. Mayor McGowan opened the meeting for public comment at 7:13 pm for additional public comments.

Larry Stauffer - 2661 Lower Peoh Point: Asked why Chapter 15.24.160 – Wetland Management, was struck out of the original document. Mayor McGowan commented he believes it is addressed in a different section of the code. Mr. Stauffer asked to have the public hearing extended to the next meeting. No further comments were received. *A motion was made by Matthew Lundh and seconded by Steven Harper to continue the public hearing on Flood Hazard Prevention Ordinance 1632, specifically to answer the question regarding the Wetland Management Chapter 15.24.160 from Larry Stauffer, to the next meeting and not to vote on the ordinance at this time. The motion carried unanimously.*

Unfinished Business

None

New Business

a. **Progress Estimate No. 2 – Belsaas & Smith - \$349,005.67 – First Street Revitalization:** Mike Engelhart reported this Estimate is for mobilization, clearing and demolition and work that has been performed to date and recommended approval. *A motion was made by Matthew Lundh and seconded by Sarah Lackey to authorize the Mayor to sign Progress Estimate Number 2 in the amount of \$349,005.67. The motion carried unanimously.*

b. **ARRF Contract:** Police Chief Kirk Bland reported there has never been a contract during the time ARRF has been working with the community. This contract was written and reviewed by the legal department, working with Lori Clemente and board members. *A motion was made by Ken Ratliff and seconded by Sarah Lackey to authorize the Mayor to sign the contract with ARRF for animal control services. The motion carried unanimously.*

c. **Contract – Kachess Dam - Safety of Dams Modification Costs:** Mayor McGowan reported the City pays every year to use the water in Lake le Elum. This updated contract, which is at 4.35885 percent of \$388,500, is estimated to be \$16,934, with payments being spread over 5 years. The Utilities Committee and Ben Annen of HLA have all reviewed the contract. *A motion was made by Matthew Lundh and seconded by Ken Ratliff to authorize the Mayor to sign the Contract for the Kachess Safety of Dams Modification Costs and to approve payment as outlined in the contract. Councilmember Ratliff commented the USDA provided a very clear explanation of the project and the amount owed by the City. The motion carried unanimously.*

d. **Resolution 2022-016 – Accepting the Northern Kittitas County Tribune as the Official City Newspaper:** Robert Omans reported bids were solicited and only one was received. This bid includes a 50-cent increase per column over last year's rates. *A motion was made by John Glondo and seconded by Sarah Lackey to authorize the Mayor to sign Resolution 2022-016 accepting the submitted bid of the Northern Kittitas County Tribune for the Official Newspaper for the City of Cle Elum from 08/01/2022 through 07/31/2023. The motion carried unanimously.*

e. **(Amended Agenda Item) Acceptance of the Engagement letter for Perkins Coie:** *A motion was made by Matthew Lundh and seconded by Siw Bay-Hansen to approve the engagement letter for Perkins Coie. The motion carried unanimously.*

Committee Reports

- a. **Set a Date and Time for a Study Session to Discuss the Mayor/Council Handbook:**
Council agreed to meet on 09/19/2022 from 5:15 pm until 7:00 pm.
- b. *A motion was made by Steven Harper and seconded by Sarah Lackey to cancel the 08/22/2022 meeting.*

Motion to Adjourn

*A motion was made by John Glondo to adjourn. The meeting adjourned at 8:05 pm.
The next regular meeting is scheduled for Monday September 12, 2022, at 6:00 p.m.*

Mayor

Attest