

CITY OF CLE ELUM  
PLANNING COMMISSION MEETING  
Meeting Minutes  
March 7, 2023 | 6:00 p.m.

**1. Call to Order & Roll Call**

*Commissioner Berndt called the meeting to order at 6:04 p.m. Commissioners present; Gary Berndt (chair), Colin Brissey (zoom), Colonel Paul Kantwill, and Ian Steele\*. Matt Fluegge and Elizabeth Torrey both absent and excused.*

*\*Brief introduction and welcome of new Planning Commissioner, Ian Steele. Steele provided a brief overview of his professional background, as well as his connection to and interest in participating on the commission.*

**Set Agenda**

*Commissioner Kantwill motioned to update the set agenda to remove item 7c, Commissioner Steele seconded. Motion passed.*

**2. Adoption of Minutes**

*Commissioner Kantwill motioned to accept the minutes of February 15, 2023, as presented and with no corrections, Commissioner Brissey seconded. Motion passed.*

**3. Staff Report**

a. Chairman Gregg Berndt, has drafted a letter to present to council regarding scheduling a meeting with council and the commissioners to discuss priorities.

**4. Citizen Comments on Non-Agenda Items (limited to 5 minutes)**

Discussion of an email submitted to the Commissioners by M. Kirkpatrick regarding potential code amendments as they relate to side yard setbacks and zero lot lines.

**5. Public Hearing**

None scheduled.

**6. Unfinished Business**

a. Wildfire Safety/Firewise, Berndt provided context regarding the Firewise document. Commissioner Kantwill proposed new language for commissioners to consider regarding Policy 9(a). After discussion, *Commissioner Kantwill made a motion to update Policy 9 Item A to read, "A requirement that at least two means of effective ingress and egress for emergency vehicles in all seasons and weather conditions, as determined by local fire marshals, to include but not limited to load capacity, road grade and width, emergency vehicle turnaround, and street access shall be provided and maintained by project sponsors in areas where 30 or more residences exist or can be developed. I access road is blocked or is otherwise unusable for any reason, there shall be an alternate route for emergency vehicles to access and safely return to their stations, and for residents to escape. No new developments shall be approved that do not permit emergency vehicle access or the evacuation of residence under any circumstances."* The motion was seconded by Commissioner Steele. Motion passed.

- b. Sewer Hook up rates have been put on hold, until Dohrn and Council can provide further direction.
7. **New Business** – Questions from the Commissioners were asked, regarding where the review process for updates to Critical Areas is at.
8. **Next Meeting Agenda Development**: Follow up on Critical Areas, Joint meeting w/ Council, Affordable Housing, Critical Areas, Planning Priorities, and Townhomes/Zero-Lot Line updates from Legal.
9. **Commissioner Comments and Discussion**  
*A motion was made by Commissioner Steele to open the 2023 annual Comp Plan Amendment process. The motion was seconded by Commissioner Kantwill. Motion carries.*
10. **Adjournment**  
*Commissioner Berndt called for a motion to adjourn. Commissioner Kantwill motioned and Commissioner Stelle seconded to adjourn the meeting at 6:59 pm. The next regular meeting is scheduled for Tuesday, April 4, 2023, at 6 p.m.*  
  
*A joint study session between Council and Commissioners is in the process of scheduling.*

*Minutes approved on 5/2/2023.*